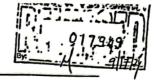


## Republic of the Philippines Department of Education REGION V- BICOL



16 September 2024

REGIONAL MEMORANDUM No. 0105, S. 2024

> DEDUCTION OF UNPAID PREMIUMS RECEIVABLES (UPRS) FROM SALARIES OF ACTIVE PERSONNEL

To

Assistant Regional Director Schools Division Superintendents School Heads of IUs and FAS All Concerned

- . This refers to the Unpaid Premiums Receivables (UPRs) due to active
- personnel both teaching and non-teaching personnel.
- 2. To enhance the collections of UPRs and to provide higher retirement benefits to all active personnel, this Office authorizes the respective SDOs, IUs, and FAS with payroll system and RO-Payroll Services to deduct any deficiencies from their salaries, including from their differentials due to salary increase or step-increment, as the case may be.
- The deficiency being contemplated in this memorandum pertains to the Personal Share of the affected personnel who are still active in the service.
- 4. The AAOs and ERF Handlers must ensure that what should be deducted from DepED Personnel are only those Personal Shares that were not deducted in the past. In turn, they shall provide the Personnel Section/Units of SDOs, IUs, and FAS with updated copies of teaching and non-teaching personnel with deficiencies in Personal Shares.
- To effect the foregoing, the SDOs, IUs, and FAS must inform in writing the personnel who will be affected by the deduction.
- 6. Further, after complying with the notice requirement, the SDOs, IUs, and FAS are advised to request from this Office through the Regional Payroll Services the appropriate manner in deducting the deficiency using the payroll system.
- 7. For information and guidance.

GILBERT A SADSAD
Regional Director

AD-PS/sjdvii

De JED





Address: Regional Center Site, Rawis, Legarol City, 4500 Telephone Nos.: 0969 516 9555 Emall Address: region5@deped.gov.ph Website: https://region5.deped.gov.ph/



Depet-Bibision of Catanbuanes
RECORDS SECTION

RELEASED

BY: No: 704

DATE: 77 SFP 2024

TIME: 11:30



Bepartment of Education

Region V - Bicol

GAPANG PANSANGAY NG CATANDUANE

September 18, 2024

TO:

Public School District Supervisors School Heads of IU's and FAS Accountant Agency Authorized Officers' (AAO) ERF Handlers Payroll-in- Charge

For your information, guidance and compliance.

CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

DePED





