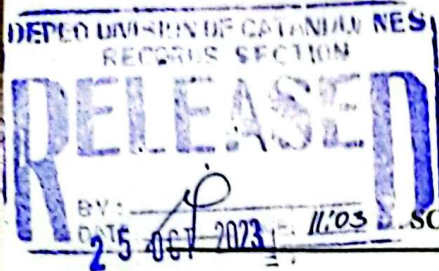




Republic of the Philippines
Department of Education
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES



24 October 2023

UNNUMBERED MEMORANDUM
SGOD-SMME-UM-24/10/2023-SSC

TO : Public Schools District Supervisors/In-charge of District
Concerned Elementary and Secondary School Heads
All Others Concerned

FROM : 
SOCORRO V. DELA ROSA
Schools Division Superintendent

SUBJECT : **ADDENDUM TO DIVISION MEMORANDUM NO. 437 RE: 4th
VIRTUAL REGIONAL ASSEMBLY OF SCHOOL-BASED
MANAGEMENT (SBM) PRACTITIONERS**

1. Please be informed that due to the limited/short period of time preparing the video presentation for the 4th Virtual Regional Assembly of the School-Based Management (SBM) Practitioners, all concerned teachers and non-teaching personnel involve in the preparation of the video presentation are entitled to a service credits and compensatory time off respectively on October 26, 28, 29 and 30 per CSC and DBM Joint Circular No. 2, s. 2004.
2. The deadline for the submission of the video presentation at the Regional Office is October 30, 2023 at 5:00pm.
3. Additional entry for the 4th Virtual Regional Assembly Video Presentation:
 - a. Viga West Elementary- Quezon Elem. School
 - b. Viga East Secondary- Tinago National High School
4. All other provisions stated in Division Memorandum No. 437, s.2023 is still in effect.
5. For information and guidance.

SBM ASSEMBLY
SSC 10/24/2023



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