



Republic of the Philippines  
Department of Education  
Region V - Bicol  
SCHOOLS DIVISION OFFICE OF CATANDUANES

**UNNUMBERED MEMORANDUM:**  
OSDS-ICTU-UM-11-10-2023/JBM

TO : Assistant Schools Division Superintendent  
SDO Chiefs, Section/Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors/In-Charge of Districts  
Elementary and Secondary School Heads  
District/School ICT Coordinators (Elementary & Secondary)  
All Others Concerned

FROM : **SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

SUBJECT : **Addendum to DIVISION MEMORANDUM NO. 404 s. 2023 dated September 29, 2023 entitled "FY 2022 DepEd Computerization Program (DCP) Recipient Schools"**

DATE : November 10, 2023

1. In preparation for the upcoming deliveries of IT packages for DCP FY 2022 before the end of the year, this Office would like to follow up schools who did not yet filled up this form: <https://tinyurl.com/SRCFY2022DCP> and requested to accomplish the School Readiness Checklist-SRC (with attachment of e-classroom pictures) to be submitted at the ICT Unit on **November 16, 2023**. Non-submission and compliance of said documents (SRC with documentation) would mean that the school is not interested in receiving the IT packages.
2. In addition, please be informed of the list for DCP 2022 Laptop for Teaching recipient schools which will also be delivered with the E-learning Cart and Smart TV packages. Attached are the final list of DCP FY 2022 recipient schools (Enclosure 1) and the template of the School Readiness Checklist -SRC (Enclosure 2) for your reference.
3. For information, guidance and compliance.



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**Enclosure 1 – LIST OF RECIPIENT SCHOOLS FOR DCP FY 2022**

**A – E-learning Cart Package (JHS/SHS) – (Stand-alone classroom must be provided with windows and door grills)**

No	Division	District	eLC 2022	School ID	Schoolname	With Submitted SRC	
						Link	Hardcopy
1	Catanduanes	Bagamanoc North	1	302100	San Vicente National High School		
2	Catanduanes	Bagamanoc South	1	302072	Bagamanoc RDHS - JHS		
3	Catanduanes	Baras North	1	302070	Agban NHS - JHS		
4	Catanduanes	Baras South	1	302073	Baras RDHS - JHS	Complied	
5	Catanduanes	Bato East	1	302074	Bato RDHS - JHS	Complied	
6	Catanduanes	Bato East	1	500412	Bote Integrated School	Complied	
7	Catanduanes	Bato West	1	500032	Cabugao Integrated School		
8	Catanduanes	Caramoran North	1	302106	Tubli NHS		
9	Catanduanes	Caramoran North	1	302085	Dariao NHS	Complied	
10	Catanduanes	Caramoran South	1	302082	Caramoran SF	Complied	
11	Catanduanes	Caramoran South	1	500415	Milaviga IS		
12	Catanduanes	Gigmoto	1	302087	Dororian NHS		
13	Catanduanes	Gigmoto	1	500033	Sicmil Int. H.S.	Complied	
14	Catanduanes	Pandan East	1	302103	Leandro I. Verceles Sr. NHS (SHS)	Complied	
15	Catanduanes	Pandan West	1	500159	Cobo Integrated School	Complied	
16	Catanduanes	Panganiban	1	302095	Panganiban NHS		
17	Catanduanes	San Andres East	1	500160	Lictin Integrated School		
18	Catanduanes	San Andres West	1	302078	Cabcab NHS		
19	Catanduanes	San Andres West	1	302085	Codon NHS		
20	Catanduanes	San Miguel North	1	302099	San Miguel RDHS-Annex (Mabato HS)		
21	Catanduanes	San Miguel South	1	302098	San Miguel RDHS - JHS	Complied	
22	Catanduanes	Viga East	1	302104	Tambongan NHS		
23	Catanduanes	Viga West	1	302097	San Jose NHS	Complied	
24	Catanduanes	Virac North	1	302083	Catanduanes National High School (CNHS)		
25	Catanduanes	Virac North	1	302084	Calatagan NHS		
26	Catanduanes	Virac South	1	302071	Antipolo NHS	Complied	
27	Catanduanes	Virac South	1	302089	Hawan NHS		
<b>TOTAL</b>			<b>27</b>				

**Specifications:**

QTY	Items
40 pcs	Laptops
2 pcs	Wireless Router
2 pcs	Storage Cart
1 pc	Smart TV
1 pc	External Hard Drive

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**B – Smart TV Package (Elementary) – TV to be distributed in Classroom(The classroom must be secured by installation of window and door grills)**

No	Division	District	Smart TV 2022	School ID	School Name	With Submitted SRC	
						Link	Hardcopy
1	Catanduanes	Panganiban	1	113247	Burabod Comm. Sch.		
2	Catanduanes	Virac South	1	113373	Virac Central ES		
	<b>TOTAL</b>		<b>2</b>				

**Specifications**

QTY	Items
5 pcs	SMART TV
5 pcs	External Hard Drive

**C – Laptop for Teaching (Laptops to be shared by Teachers – The E-classrooms needs to have a cabinet with lock for security of the laptops)**

No	Division	District	FY 2022 L4T	School ID	Schoolname	With Submitted SRC	
						Link	Hardcopy
1	Catanduanes	Bagamanoc North	1	113159	San Vicente ES		
2	Catanduanes	Bagamanoc South	1	174001	San Rafael ES		
3	Catanduanes	Baras North	1	113169	Guinsaanan ES		
4	Catanduanes	Baras South	1	113172	Abihao ES		
5	Catanduanes	Bato East	1	113188	Mintay ES		
6	Catanduanes	Bato West	1	113194	Sibacungan ES		
7	Catanduanes	Caramoran North	1	113199	Dariao ES		
8	Catanduanes	Caramoran South	1	113207	Guiamlong ES		
9	Catanduanes	Gigmoto	1	113223	Siron ES		
10	Catanduanes	Pandan East	1	113230	Porot ES		
11	Catanduanes	Pandan West	1	113235	Catamban E S		
12	Catanduanes	Panganiban	1	113250	Mabini ES		
13	Catanduanes	San Andres East	1	113259	Caragñag ES		
14	Catanduanes	San Andres West	1	113275	Codon ES		
15	Catanduanes	San Miguel North	1	113297	Tobrehon ES		
16	Catanduanes	San Miguel South	1	113302	Obo ES		
17	Catanduanes	Viga East	1	113308	Begonia ES		
18	Catanduanes	Viga West	1	113317	Almojuela ES		
19	Catanduanes	Virac North	1	113342	Gogon ES		
20	Catanduanes	Virac South	1	174013	F. Tacorda ES		
	<b>TOTAL</b>		<b>20</b>				

**LAPTOP FOR TEACHING**

QTY	Items
5	Laptops





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## SCHOOL READINESS CHECKLIST (SRC) FORM

School ID: \_\_\_\_\_ Name of School: \_\_\_\_\_

Classification (if recipient pls. check):

- |                                   |                                   |                                   |                                  |
|-----------------------------------|-----------------------------------|-----------------------------------|----------------------------------|
| <input type="checkbox"/> MAIN     | <input type="checkbox"/> ANNEX    | <input type="checkbox"/> ANNEX A  | <input type="checkbox"/> ANNEX B |
| <input type="checkbox"/> Campus A | <input type="checkbox"/> Campus B | <input type="checkbox"/> Campus C |                                  |

DCP Batch No. \_\_\_\_\_ (Allocated)

Region: \_\_\_\_\_ Province: \_\_\_\_\_ District: \_\_\_\_\_ City/Municipality: \_\_\_\_\_

Division: \_\_\_\_\_ Schools Division Superintendent: **SOCORRO V. DELA ROSA, CESO V**

Principal/School Head: \_\_\_\_\_

Contact No./Cellphone No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

School Property Custodian: \_\_\_\_\_ Contact No: \_\_\_\_\_

Name of Computer Laboratory In-Charge: \_\_\_\_\_

Contact No./Cellphone No.: \_\_\_\_\_

Tel. No. (of the school): \_\_\_\_\_ E-mail: \_\_\_\_\_

Criteria	Yes	No	Remarks
1. Multi-media Classroom	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. Computer Tables	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. 50 pieces monoblock chairs	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. At least 2 units of stand fan	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. Windows and Doors with grills	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. Proper electrical wirings and outlets duly certified by Municipal/City Electrician	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Sufficient electrical lighting	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. Provision of adequate security mechanisms	<input type="checkbox"/>	<input type="checkbox"/>	_____
9. School Inspectorate team were organized	<input type="checkbox"/>	<input type="checkbox"/>	_____

Based on the assessment above, the school is:

- |                        |                          |   |
|------------------------|--------------------------|---|
| <b>Ready</b>           | <input type="checkbox"/> | All criteria (1-9) were satisfactorily met.   |
| <b>Partially Ready</b> | <input type="checkbox"/> | Criteria 1-6 were met but criteria 7-9 are to be complied<br>With prior to the installation of equipment. |
| <b>Not Ready</b>       | <input type="checkbox"/> | At least one (1) of critical 1-6 is not met.  |

Others:

- |             |                          |  |   |
|-------------|--------------------------|--|---|
| Electricity | <input type="checkbox"/> | Energized (24hrs, Local grid connection) | <input type="checkbox"/> No Electricity |
|             | <input type="checkbox"/> | Unenergized (not 24hrs Generator, Solar) |   |

Reports on recent flood in the Area  (Yes)  (No)

RECOMMENDATIONS:

Date: \_\_\_\_\_

Assessed by:

Concurred by:

**JENNIFER B. METICA**

Information Technology Officer I

\_\_\_\_\_  
Name and Signature of School ICT Coordinator

\_\_\_\_\_  
Name and Signature of School Head