



Republic of the Philippines

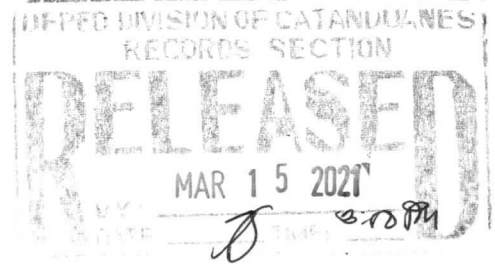


Republic of the Philippines

Department of Education

Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



**OFFICE MEMORANDUM
OSDS-UM-03-09-2021/ICTU**

**TO: Assistant Schools Division Superintendent
SDO Chiefs & Staff
SDO Personnel
All Others concerned**

FROM: SUSAN S. COLLANO
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

SUBJECT: Addendum to DM No. 68 s. 2021 entitled "Division Guidelines in Managing the Proper Use of Internet Services in all Administrative Offices and Schools"

DATE: March 9, 2021

Please be informed and be guided of the released memorandum, **DM No. 68 s. 2021 entitled "Division Guidelines in Managing the Proper Use of Internet Services in all Administrative Offices and Schools" dated February 22, 2021** specifically on the guidelines under the Administrative Use (SDO staff).

The ICT Unit being the in-charge of the monitoring of internet usage in the different SDO Sections/Units would like to request to all the SDO personnel to prohibit modification of the network connections(LAN) and devices provided to each section and unit to avoid some troubles and problems in our daily official tasks especially online transactions.

For information and compliance.