

Republic of the Philippine

DenEd, Division of Catanguanes

RECORDS SECTION 1 4 2018

June 14, 2018 ime:

nitial/Sienature; ADDENDUM to Unnumbered Memo re: Submission of softcopy of SALN 2017

All Elementary and Secondary ICT coordinators are requested to be in the Division Office Lobby on the following schedule:

Zone I -June 18, 2018 - 85 participants Zone II-June 19, 2018 – 78 participants Zone III-June 20, 2018 - 65 participants Zone IV-June 21. 2018 - 58 participants

Registration fee of P200.00 per participant will be charge to defray expenses for snacks-AM and lunch.

Travel will be chargeable against local/school MOOE funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

MA. LUISA T. DELA ROSA Asst. Schools Division Superintendent