

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

MEMORANDUM

To: BERNADETTE T. TABOR – Katipunan ES
JAVINE TOLLEDO – Catanduanes NHS
JOAN G. RODULFO – Genitligan ES
JANEGRACE T. TESORERO – CID
LALAINE GONZALES – Gigmoto RHDS
RONIE TOLLEDO – Catanduanes NHS
MA. CRISTINA T. TANAEL – Patagan ES
FLOREN P. CLAVO - SGOD

(Thru the Respective Immediate Supervisors)

From: **CECILE C. FERRO CESO VI**
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Date: April 25, 2025

Subject: **CONDUCT OF PROGRESS MONITORING FOR THE IMPLEMENTATION OF BASIC EDUCATION RESEARCH OF THE CY 2025 BERF GRANTEES**

1. In reference to Regional Memorandum PPRD-2025-004 (*Conduct of Progress Monitoring for the Implementation of Basic Education Research of the CY 2025 BERF Grantees*) and in compliance to DepEd Order No. 16, s. 2017 (*Research Management Guidelines*), you are hereby informed that the Regional Research Committee represented by the Policy Planning, and Research Division (PPRD) will conduct a progress monitoring session for the implementation of basic education research of the CY 2025 BERF grantees on May 15 – June 11, 2025.
2. The schedule for the progress monitoring in this schools division is on May 14-16, 2025, and to be conducted at SGOD Conference Area.
3. The SEPS for Planning and Research is tasked to provide support to the researchers in preparing the necessary materials and presentations. The purpose and guidelines in the presentation are outlined in the attached regional memorandum.
4. Expenses incurred by the researchers relative to this activity shall be charged to their respective BERF grants consistent to the relevant provisions in DepEd Order No. 16, s. 2017.
5. For information and guidance.



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24 April 2025

REGIONAL MEMORANDUM
PPRD-2025-004

To : Schools Division Superintendents of:
SDO Albay SDO Masbate
SDO Camarines Norte SDO Legazpi City
SDO Camarines Sur SDO Iriga City
SDO Catanduanes
SEPS Planning and Research
PPRD Personnel
All Others Concerned

**CONDUCT OF PROGRESS MONITORING FOR THE IMPLEMENTATION
OF BASIC EDUCATION RESEARCH OF THE CY 2025 BERF GRANTEES**

1. Following the provision outlined in DepEd Order No. 16, s. 2017, pertaining to the implementation of the Research Management Guidelines (RMG), the Regional Research Committee (RRC) represented by the Policy, Planning, and Research Division (PPRD) hereby releases the timetable for the Progress Monitoring sessions for CY 2025 BERF Grantees engaged in action research projects. The monitoring sessions are scheduled from May 15 – June 11, 2025.
2. The purpose of the progress monitoring is to:
 - a. Monitor the execution of the endorsed research work plan and provide technical assistance to the researchers;
 - b. Propose direction and resolve emerging issues related to the management and operation of research implementation and activities and;
 - d. Assess the program, make improvements, and track results as reflected in the workplan.
3. To ensure the seamless conduct of the progress monitoring session, researchers are reminded that presentations should be brief and concise utilizing 10 slide decks and shall last for 25 minutes only. The sequence of presentations will be as follows:
 - a. The Schools Division Research Committee (SDRC) findings and recommendations
 - b. Context and Rationale
 - c. Research Questions
 - e. Proposed Innovation, Intervention, and Strategy
 - f. Research Method (Participants, Data Gathering, and Data Analysis)
 - g. Initial Findings
 - h. Proposed dissemination and advocacy plan


SCHOOLS DIVISION OFFICE
SGOD OFFICE
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Date: 4/25/25
Time: 11:21

4. The following table presents the official schedule for the progress monitoring activities across selected Schools Division Offices:

DATE	SCHOOLS DIVISION OFFICE	Number of BERF Grantees	PROGRESS MONITORING TEAM
June 5-6, 2025	Tabaco City	8	1. Hallen R. Monreal 2. Andrew P. Raguero
May 27, 2025	Legazpi City	3	1. Andrew P. Raguero 2. Shannon D. Abogado
May 28, 2025	Albay	3	1. Hallen R. Monreal 2. Jocelyn C. Villanueva
May 21-23, 2025	Camarines Sur	14	1. Evangeline A. Saculo 2. Mercy S. Castillo
May 29-30, 2025	Camarines Norte	6	1. Andrew P. Raguero 2. Shannon D. Abogado
June 9-11, 2025	Masbate	12	1. Hallen R. Monreal 2. Jocelyn C. Villanueva
June 9-10, 2025	Iriga City	5	1. Evangeline A. Saculo 2. Mercy S. Castillo
May 14-16, 2025	Catanduanes	8	1. Hallen R. Monreal 2. Jocelyn C. Villanueva

6. Furthermore, SEPS for Planning and Research of the Schools Division Office shall prepare a room for the activity at the Schools Division Office and provide support to the researchers in preparing the necessary materials and presentations.

7. Travel expenses, accommodation, and other incidental expenses of the regional monitoring team shall be charged from the Regional Office Funds subject to the existing budgeting, accounting, and auditing rules and regulations.


GILBERT T. SADSAD
 Regional Director