



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES

14 May 2024

DIVISION MEMORANDUM
No 248 s. 2024

SUBMISSION OF ANNUAL INVENTORY REPORT OF LEARNING RESOURCES

TO: Chiefs, CID and SGOD
Public Schools District Supervisors
In-charge of the Districts
Elementary and Secondary School Heads
All Other Concerned

1. Pursuant to DepEd Memorandum 602 s. 2024 RE: Submission of Annual Inventory Report of Learning Resources, all school heads are advised to submit inventory of usable K to 12 LRs allocated to their respected schools.
2. This is to address deficiencies, loses and damages in learning resources.
3. Property Custodians/Supply Officers, Key School Heads for LRMS, Librarians/Librarian designate and PSDS/In-charge of the District must ensure that the submission of Learning Resources Inventory Report for centrally/locally/procured/developed LRs per school is duly accomplished on or before May 24, 2024.
4. The official submission of the accomplished School Inventory must be done online through the link: <https://shorturl.at/flAF9>
5. For any concern or clarification regarding the Inventory Report, please contact Ms. Peachie Roshele T. Chavez, Division Librarian II through her email address: peachieroshele.chavez@deped.gov.ph.
6. For information, guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

:as stated
To be indicated in the perpetual Index under the following subjects:
JTT/ DM SUBMISSION OF ANNUAL INVENTORY REPORT OF LEARNING RESOURCES
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