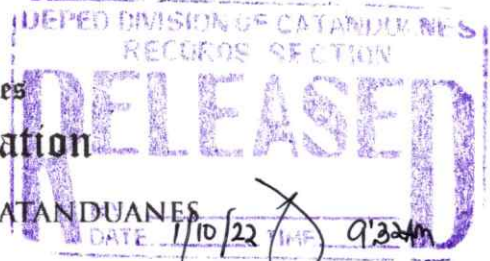




Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES



7 JAN 2022

DIVISION MEMORANDUM

DM No. 9 s, 2022

DIVISION TRAINING-WRITESHOP ON THE DEVELOPMENT OF SMILE LEARNERS' PACKETS IN ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Division ALIVE Coordinator
Public Schools District Supervisors
School Heads of ALIVE Implementing Schools
ALIVE Teacher-Writers/Illustrators and Quality Assurance Team
All Others Concerned

1. In support to the Unnumbered Regional Memorandum dated July 13, 2021, Guidelines on the Conversion of Self-Learning Modules to Learners' Packets, this Division through the Learning Resources Management Section (LRMS) and the ALIVE Program Workforce of the Curriculum Implementation Division (CID), shall conduct a 3-Day Live-Out Division Training-Writeshop on the development of the Simplified Modules for Learning Encounters (SMILE) Learners' Packets in Arabic Language and Islamic Values Education for the School Year 2021-2022 from January 13-15, 2022 at Rhaj Inn, Gogon, Virac, Catanduanes.
2. The activity aims to:
 - a. develop SMILE Learners' Packets for Arabic Language and Islamic Values Education of Grades 1-6 for Quarter 3 & 4
 - b. quality assure the developed SMILE Learners' Packets
 - c. provide the teachers and learners of ALIVE program with teaching and learning resources.
3. Enclosed is the list of the teacher-writers and illustrators, and quality assurance teams and matrix of activities. They shall bring laptop, extension wire and wifi during the conduct of the workshop. The Division LRMS and Asatids (Muslim Teachers) shall serve as the Quality Assurance Team.
4. Observance of the minimum health and safety standard should be adhered.
5. This office shall grant compensatory overtime credits and service credits to the nonteaching and teaching team members in accordance with the provisions stipulated in Paragraph 5.3 of Joint Circular No. 2 of the Civil Service Commission and the Department of Budget and Management dated October 2004 and DepEd



Order No. 53, s. 2003 on the Guidelines on the Grant of Vacation Service Credits to Teachers, respectively.

6. Expenses relative to this activity shall be charged against CID/MEP Fund, subject to the usual accounting and auditing rules and regulations.

7. For information, guidance and compliance.



SUSAN S. COLLANO

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.:

References:

To be indicated in the perpetual Index
Under the following subject:

adc/DM DIVISION TRAINING-WRITESHOP ON THE DEVELOPMENT OF SMILE LEARNERS' PACKETS IN ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION

001/January 7, 2022



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Enclosure No. 1 to Division Memorandum No. 9, s. 2022

ALIVE SMILE Learners' Packets Development Team		
Name of Writer/ Illustrator	Official Station	Task
Donna Mae Magistrado Padilla	Virac Pilot ES-Virac North	Writer
Mary Grace T. Bernal	Virac Pilot ES-Virac North	Writer
Ar-Jay D. Callos	Virac Pilot ES-Virac North	Writer
Nasser S. Dimatunday	Virac Pilot ES-Virac North	Evaluator-Arabic Language
Ahmad D. Ampaso	Virac Pilot ES-Virac North	Evaluator-Arabic Language
Paul John C. Padilla	Virac Pilot ES-Virac North	Writer / Illustrator Lay-out and Design Artist
Jake S. Sarmiento	Virac Pilot ES-Virac North	Writer, Lay-out and Design Artist
Ma. Lizzete T. Magistrado	Tambognon CES -Viga East	Writer
Nelson T. Sicio	Curriculum Implementation Division	Evaluator, Editor
Jesslyn T. Taway	Curriculum Implementation Division	Evaluator, Editor
Salve T. Templo	School Principal II	Editor, Evaluator

Matrix of activities

Time	Day 1	Day 2	Day 3
07:00-08:00 am	Registration		
08:00-08:30 am	Opening Program	MOL	MOL
08:30-08:45 am	Orientation (Nelson T. Sicio)	Continuation of Writeshop	Continuation of Writeshop
08:45-10:00 am	Introduction to SMILE Learner's Packet & Writeshop (Jesslyn T. Taway)		
10:00-12:00 am	Writeshop		
12:00-01:00 pm	Lunch Break		
01:00-05:00 pm	Continuation of Writeshop	Continuation of Writeshop	Evaluation and Printing of Quality Assured Learning Resources

