

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Rehiyon V (Bicol)  
**TANGGAPANG PANSANGAY NG CATANDUANES**

05 February 2024

DIVISION MEMORANDUM  
OSDS -CID-DM 052, s. 2024/MTC

**DIVISION ORIENTATION OF SCHOOL HEADS AND PUBLIC SCHOOLS  
DISTRICT SUPERVISORS ON THE ADMINISTRATION OF THE PHILIPPINE  
EDUCATIONAL PLACEMENT TEST (PEPT)**

To: Chief Education Supervisor, CID  
Division Testing Coordinator  
Public Schools District Supervisors  
Public and Private Schools Heads of  
Elementary and Secondary Schools  
All Others Concerned

1. In adherence to DepEd Memorandum No. 008, s. 2024, the Administration of the 2023 Regular Philippine Educational Placement Test (PEPT) shall be on February 11, 2024 for Luzon testing centers. In SDO Catanduanes, the testing center will be **Virac Central Elementary School**.
2. Relative to this, an orientation of all Public and Non DepEd School Heads and Public Schools District Supervisors shall be conducted on February 7, 2024 at **Calatagan Elementary School** on the following schedule:  
Zones 1 & 4 at 7:30 to 11:30 A.M.  
Zones 2 & 3 and Private Schools at 1:00 to 5:00 P.M.
3. **It is a must that all schools should be represented during the orientation.** Thus, for DepEd Schools, if the school head cannot attend, his/her replacement should be a non-teaching personnel in reference to DepEd Order No. 002, s. 2024.
3. Moreover, the PEPT will start at 6:30 A.M., hence, the test takers and their chaperones coming from distant municipalities shall be housed at **Virac Central Elementary School** from February 10, 2024 to February 12, 2024 (morning) to ensure their prompt and convenient participation to the test. It is advised that schools availing of this privilege must provide one chaperone to accompany the test takers.
4. Parental consent of test takers should be secured as well as the travel authority of chaperones, supervising examiner, room examiners and division testing coordinator for reference purposes.



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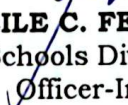


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5. All personnel participating in the conduct of the PEPT shall be granted service credits/s or COC pursuant to DepEd Order No. 53, s. 2003 and CSC & DBM Joint Circular No. 2 s. 2004.
6. Travel expenses, meals, and other incidental expenses of the participants shall be charged to local funds/MOOE subject to relevant accounting and auditing rules and regulations.
7. Compliance to this memorandum is desired.

By Authority of the SDS:

  
**CECILE C. FERRO CESOVIM**  
Assistant Schools Division Superintendent  
Officer-In-Charge

Reference: As Stated

To be indicated in the **Perpetual Index**  
Under the following Subjects:

National Assessment PEPT Placement

CID/MTC  
02/05/2024



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