



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**

REHIYON V - BICOL

**TANGGAPANG PANSANGAY NG CATANDUANES**

26 February 2024

**DIVISION MEMORANDUM**

LU-2024-0097

TO : Assistant Schools Division Superintendent  
SDO Chiefs, Section/Unit Heads  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All Other Concerned

**RECONSTITUTION OF THE DIVISION GRIEVANCE COMMITTEE**

1. DepEd Order No. 35, s. 2004, otherwise known as the "Revision of the Grievance Machinery of the Department of Education," provides that the Schools Division Grievance Committee shall have original jurisdiction over grievances of employees in the Division that were not orally resolved. It shall also have appellate jurisdiction over grievances not resolved in the District Grievance Committee.
2. The Division Grievance Committee is hereby reconstituted as follows:

**a. In the exercise of its Original Jurisdiction**

<b>Chairperson</b>	<b>Cecile C. Ferro</b> <i>Assistant Schools Division Superintendent</i>
<b>Members</b>	<ol style="list-style-type: none"> <li>1. <b>Marivic T. Camacho</b> <i>EPS-Values Education</i></li> <li>2. <b>Representative of DepEd National Employees Union (NEU)</b> <ul style="list-style-type: none"> <li>▪ <b>Virgilio J. Molina</b> <i>Permanent Representative</i></li> <li>▪ <b>Jennifer B. Metica</b> <i>Alternate Representative</i></li> </ul> </li> </ol>



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**a. In the exercise of its Appellate Jurisdiction**

<b>Chairperson</b>	<b>Cecile C. Ferro</b> <i>Assistant Schools Division Superintendent</i>
<b>Members</b>	<ol style="list-style-type: none"><li>1. <b>District Supervisor or In-charge of the district where the grievance originated</b></li><li>2. <b>The President of Teaching or Non-Teaching Associations or its authorized representative where the parties involved are members.</b><ul style="list-style-type: none"><li>▪ <b>DepEd National Employees Union (NEU)</b> Virgilio J. Molina <i>Permanent Representative</i> Jennifer B. Metica <i>Alternate Representative</i></li><li>▪ <b>Alliance of Concerned Teachers</b> <i>Jose D. Bonifacio or authorized representative</i></li><li>▪ <b>Catanduanes Association of Secondary School Heads (CASSH)</b> <i>Amelia R. Eusebio or authorized representative</i></li><li>▪ <b>Catanduanes Association of Elementary School Principals (PESPA)</b> <i>Ruben Jose V. Tria or authorized representative</i></li></ul></li></ol>

Immediate dissemination and compliance with this Memorandum is directed.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

Reference: DepEd Order No. 35, s. 2004

To be indicated in the Perpetual Index  
Under the following subjects:

COMMITTEE



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