



Republika ng Pilipinas
Kagawaran ng Edukasyon
Rehiyon V (Bicol)
TANGGAPANG PANSANGAY NG CATANDUANES

29 Feb 2024

DIVISION MEMORANDUM
No. 114 s. 2024

**LEARNING AND DEVELOPMENT PASSBOOK FOR DEPED
REGION V PERSONNEL**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. Pursuant to the Regional Memorandum No. 189, s. 2024 re: Addendum to the Regional Memorandum No. 41, s.2023 (Learning and Development Passbook for DepEd Region V Personnel) dated February 9, 2024, this Office through the School Governance Division Human Resource Development Section emphasizes the utilization of the L & D Passbook before the end of the L & D activity and to prepare a Workplace Application Plan signed by the Program Manager to supplement the entries in the L & D Passbook.
2. Upon returning to the respective stations, trainees shall submit the L & D Passbook and the WAP to their immediate supervisor for validation and recommendation to the Head of Office. Likewise, the Head of Office shall approve the L & D Passbook and WAP of the personnel. The WAP shall be implemented in three (3) to six (6) months period from the time of completion of the L & D activity.
3. Enclosed are the following:
 - 3.1 The template of this L & D Passbook can be access through this link:
<https://tinyurl.com/LDPASSBOOK>
 - 3.2 The template of Workplace Application Plan can be found in Enclosure No.7 of DepEd Memorandum No.044 s. 2023.
4. Immediate dissemination and compliance of this Memorandum is desired.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



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