



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

- d. Formulate and put in place the Department's Drug Free Testing Program which shall be in accordance with pertinent provisions of RA 9165 and pertinent regulations.
3. The Secretariat shall be responsible for assisting the Drug-Free Workplace Committee, coordinating its efforts, and keeping records of meetings.
4. Workplace shall cover the entire division office – SDO proper and Schools, and all the units, with all its officers, teaching and non-teaching personnel, contract of service and job order employees, regardless of rank, status, and salary.
5. The committee shall immediately convene upon issuance of this Memorandum and shall regularly report its work to the Schools Division Superintendent.
6. The Schools Division Office shall allocate adequate funds for the operations of the Committee and the implementation of its programs, subject to the availability of funds and the usual accounting and auditing laws, rules, and regulations.
7. Dissemination of this Memorandum is desired.


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