



DepEd - Division of Catanduanes
RECORDS SECTION

RELEASED

BY: CA No: 123

DATE: 11 FEB 2025 TIME: 4:40

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

February 11, 2025

DIVISION MEMORANDUM
No. 123 s. 2025

**OFFICER-IN-CHARGE OF THE OFFICE OF THE SCHOOLS
DIVISION SUPERINTENDENT FROM FEBRUARY 13 TO 21, 2025**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
SGOD and CID Personnel
OSDS Unit Heads
School-Based Personnel
All Others Concerned

1. In view of the official travel of the OIC-SDS, all concerned are hereby informed that Atty. Norlito Jr. P. Agunday, Dr. Delfin A. Bondad and Ms. Eva S. Tolentino are designated to take charge of the division and act on all routine matters and urgent administrative concerns on the following dates:

February 13 & 14, 2025	ATTY. NORLITO JR. P. AGUNDAY
February 17 to 20, 2025	DR. DELFIN A. BONDAD
February 21, 2025	MS. EVA S. TOLENTINO

For this purpose, this should appear on official documents for their signature during their OIC assignment:

By Authority of the OIC-Schools Division Superintendent:

NORLITO JR. P. AGUNDAY
Division Legal Officer
Officer-In-Charge


By Authority of the OIC-Schools Division Superintendent:

DELFIN A. BONDAD
OIC-Asst. Schools Division Superintendent
Officer-In-Charge

By Authority of the OIC-Schools Division Superintendent:

EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge

2. For information and guidance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent