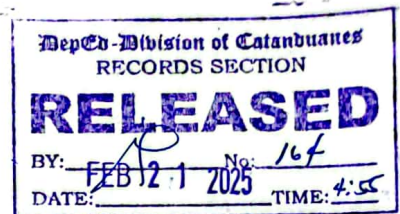




Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES



21 February 2025

DIVISION MEMORANDUM

No. 167 s. 2025

**REQUEST FOR ENCODING OF DELIVERY STATUS OF MATATAG
TEXTBOOKS AND TEACHER'S MANUAL**

To : Chief Education Supervisor, CID
Education Program Supervisors
Public Schools District Supervisors/
In-Charge of the District
Elementary School Heads
All Other Concerned

1. Pursuant to the Director's Office Memorandum BLR-2025-02-0372 dated February 6, 2025, titled "Request for Encoding of Delivery Status of MATATAG Textbooks (TXs) and Teacher's Manuals (TMS)," this Office through the Curriculum Impementation Division - Learning Resource Management Section (LRMS) requests all schools to encode the status of the centrally and regionally procured and delivered MATATAG TXs and TMs for Grades 1 and 4 through the link: <https://bit.ly/DeliveredMATATAGTXandTM>.
2. To facilitate this, all school heads are advised that encoding be **every 15th and 30th of the month**. This data will enable the BLR to efficiently monitor the delivery of TXs and TMs and promptly address any gaps or pending deliveries.
3. All schools are likewise expected to start and complete the encoding of the delivery status not later than February 25, 2025.
4. For queries or related concerns, please contact Jogene Alilly C. San Juan, Project Development Officer II (LRMDS) through MS Teams.
5. Immediate dissemination and compliance to this memorandum is directed.

By Authority of the OIC-Schools Division Superintendent:

EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge

Encls: As stated.
To be indicated in the Perpetual index
under the following subjects:
MATATAG DELIVERY

CID/JASJ
02/21/2025



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