



Republic of the Philippines
Department of Education

Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

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DIVISION MEMORANDUM
No. 183s, 2025

DIVISION TRAINING WORKSHOP FOR EARLY LANGUAGE, LITERACY AND NUMERACY (ELLN) FOR KINDERGARTEN LEARNING ACTION CELL (LAC) LEADERS ON THE REVISION AND FINALIZATION OF ADM MODULES FOR KINDERGRATEN- Q3 & Q4 (SERIES 1)

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Public Elementary School Heads
Public Kindergarten Teachers
All Other Concerned

1. In line with the Department of Education's thrust to enhance instructional delivery in Kindergarten, SDO Catanduanes thru the Curriculum Implementation Division (CID) will conduct a 3-day Division Training Workshop for LAC Leaders in Kindergarten on Development, Revision, and Finalization of the ADM Modules for Kindergarten (Series 1). This initiative aims to strengthen the capacity of Kindergarten LAC Leaders and refine the ADM modules to ensure high-quality learning resources for kindergarten learners.
2. The training and workshop (series 1) will be conducted on **March 6-8, 2025** (Thursday-Saturday) at **Gran Isabel, Constantino, Virac, Catanduanes** with the following objectives:
 - a. Equip Kindergarten LAC Leaders with strategies and best practices for effective Learning Action Cell (LAC) sessions.
 - b. Enhance the skills of participants in developing and refining ADM modules for kindergarten
 - c. Finalize the ADM modules in alignment with the revised Kindergarten Curriculum and contextualized learning approaches.
3. The listed participants attached in this memorandum (*see Enclosure No. 1*) are advised to bring relevant materials such as copies of revised kindergarten learning competencies, kindergarten competency framework, laptops, reference materials, and other necessary resources.
4. School heads must ensure that the class of identified teachers are properly managed and taken care of. However, if the teacher's absence will adversely affect student learning, please notify the Office of the SDS immediately so that a replacement can be arranged.
5. For services rendered on holidays and Saturdays, participants are entitled of Service Credits/ Compensatory Overtime Credit pursuant to DO No. 53, s. 2023- Updated guidelines on the Grant of Vacation Service Credits for Teachers and CSC-DBM Joint Circular No. 3, s. 2004- Non-Monetary Compensation for Overtime Services Rendered.
6. Travel and other incidental expenses incurred in attending this activity shall be charged to local funds or other available sources, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are desired.

CECILE C. FERRO
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 183 s, 2025

LIST OF PARTICIPANTS TO THE DIVISION TRAINING WORKSHOP FOR EARLY LANGUAGE, LITERACY AND NUMERACY (ELLN) FOR KINDERGARTEN LEARNING ACTION CELL (LAC) LEADERS ON THE DEVELOPMENT, REVISION AND FINALIZATION OF ADM MODULES FOR KINDERGRATEN (SERIES 1)

No.	Name	Designation	District
1	Gina L. Custodio	EPS- QA	SDO Proper
2	Joselito T. Ruiz	PSDS-QA	Gigmoto
3	Dennis T. Tulalian	Illustrator- Writer	San Vicente ES- Viga West
4	Jayzelle D. Tusi	Illustrator- Lay-Out Artist	Agban National High School
5	Kristina T. Arcilla	Illustrator-Lay- Out Artist	Gigmoto Central Elem. School
6	Paul John C. Padilla	Illustrator	Virac Pilot Elem. School
7	Ma. Helen Icamen	Illustrator	Tucao-Maysuram ES- Caramoran- North
8	Angelbert Tapas	Illustrator	San Vicente NHS- Bag North
9	Raul Eustaquio	Illustrator	Cabcab Central ES- San Andres West
10	John Michel Sarte	Illustrator	SAVS- San Andres East
11	Rene Magdaraog	Illustrator	Caruyo ES- Pandan East
12	Alexander Yuan Fernandez	Illustrator	Bislig ES- San Andres West
13	Febie T. Soriao	Writer	San Roque Elem. School
14	Liezl I. Manlangit	Writer	Pangilao ES- San Miguel North
15	Aizel A. Cerillo	Writer	Cobo Integrated School
16	Joyce S. Valeza	Writer	San Jose ES- Caramoran North
17	Charlotte Bobier	Writer	Cabugao Integrated School
18	Misty Irish V. Manabat	Writer	Bugao Central ES
19	Sandra S. Bagadiong	Writer	San Andres Central ES- San Andres East
20	Myrel Ogalesco	Writer	Sicmil Integrated School- Gigmoto

CID/glc'25



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