



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

04 April 2024

DIVISION MEMORANDUM

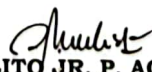
No. 197, s. 2024

ORIENTATION-WORKSHOP ON BASIC EDUCATION INFORMATION SYSTEM (BEIS) AND NATIONAL SCHOOL BUILDING INVENTORY (NSBI) SY 2023-2024 UPLOADING AND OTHER SYSTEM UPDATES

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education issues the DepEd Order No. 027, s. 2019 dated September 20, 2019, entitled **Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes**, together with the Data Gathering Forms and Matrix of Accountability, Escalation Process, and Data Dictionary to provide guidance to all schools in the data collection of basic education statistics.
2. All public and private elementary, junior and senior high schools, state universities and colleges (SUCs) local universities and colleges (LUCs) and higher education institutions (HEIs) offering Kindergarten to Grade 12 are directed to register and update their learner's profile and quick count enrollment in the Learner Information System (LIS) and update the school's profile and other data elements in the Basic Education Information System through the accomplished data gathering forms. The SGOD - Planning and Research Section shall conduct **one (1) day** live-out orientation-workshop, uploading, updating and giving TAs in connection with the implementation of the BEIS, LIS and NSBI Beginning of School Year (BOSY) 2023-2024 at Queen Maricel Inn, San Isidro Village, Virac, Catanduanes in three (3) batches on the following dates:
 - * April 13, Batch 1 (Private schools and CatSU))
 - * April 15, Batch 2 (Zone 1 and Zone 2)
 - * April 16, Batch 3 (Zone 3, Zone 4 and 34 Secondary Schools)
3. Please note that the activity will be strictly attended by only **one (1) participant** per school or clustered schools.
4. In addition to this, participants are requested to bring with them their accomplished BEIS and NSBI SY 2023-2024 data gathering forms. The materials can be downloaded and found in this links: Basic Education Information System (BEIS) - https://bit.ly/beis_sy2023-2024 and National School Building Inventory (NSBI) - <https://bit.ly/497HgFe>.
5. For information, dissemination and guidance.

By the Authority of Schools Division Superintendent


ATTY. NORLITO JR. P. AGUNDAY
Attorney III - Legal Officer
Officer-in-Charge

To be indicated in the Perpetual Index
Under the following subjects

DATA GATHERING FORMS	BEIS NSBI	LIS INFORMATION
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