



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V (BIKOL)

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

13 March 2025

DIVISION MEMORANDUM  
No: 240, s. 2025

**REGIONAL TRAINING ON GENDER SENSITIVITY: GENDER AND  
DEVELOPMENT PLANNING AND BUDGETTING FOR SCHOOL HEADS OF  
IMPLEMENTING UNITS**

To: OIC- Assistant Schools Division Superintendent  
Chiefs, CID, and SGOD  
Public Schools District Supervisors  
Secondary School Heads of Implementing Units (IUs)  
Division GAD Focal Person

1. In reference to Regional Memorandum No. 00160 s. 2025, this office informs the school heads of all Implementing Units (IUs) and Division GAD Focal Person to attend the Regional Training on Gender Sensitivity : Gender and Development Planning and Budgeting for School Heads of Implementing Units on April 10, 2025 at Lotus Blu Hotel, Legazpi City.
2. The training aims to effectively implement Gender and Development (GAD) activities in compliance with the Philippine Constitution , RA9710( Magna Carta of Women, RA 10533 (Enhanced Basic Education Act of 2013) and other related policies.
3. The participants are requested to bring their CY 2025 GAD Plan and Budget, laptop, and extension wire for the workshop.
4. Only food on the day of the workshop shall be provided by the organizer to the participants. No accommodation shall be provided.
5. Transportation, accommodation and other expenses to be incurred by the participants shall be charged from the school moove/GAD fund/local funds subject to the usual accounting and auditing rules and regulations.
6. For information, guidance and compliance of all concerned.

**CECILE C. FERRO, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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