



Republic of the Philippines  
**Department of Education**  
 REGION V - BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

DepEd - Division of Catanduanes  
 RECORDS SECTION  
**RELEASED**  
 BY: [Signature] No: 246  
 DATE 30 APR 2024 TIME: 2:15

April 29, 2024

DIVISION MEMORANDUM  
 No. 246 s. 2024

**CONDUCT ON SITE VALIDATION OF THE NATIONAL SCHOOL BUILDING  
 INVENTORY FOR SCHOOL YEAR 2023 - 2024**

TO : Public Schools District Supervisors  
 Concerned Elementary and Secondary School Heads  
 All others concerned

1. Pursuant to OUA – OUT Memorandum dated March 11, 2024 re: Guidelines in the Conduct of the National School Building Inventory for SY 2023 - 2024, the Division Engineer with his two Engineer assigned, Planning Officer, Supply Officer and Accountant will conduct on – site validation of the Accomplished National School Building Inventory Forms to all Elementary and Secondary Schools.
2. To meet the timelines for the said activities, please be ready of the following:
  - Accomplished NSBI for SY2023 – 2024
  - Site Ownership
  - Updated School Site Development Plan
3. On – site validation schedule in your District:


Name of District	Date
Virac North & South	May 2 -8
Bato East & West	May 8 – 10
Gigmoto District	May 20
Baras North & South	May 21 - 24
Viga East & West	May 27 - 31
Panganiban	June 3 – 4
Bagamanoc North & South	June 5 – 7 & 10



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San Andres East & West	June 11 - 14
Pandan East & West	June 17 - 21
Caramoran North & South	June 24 - 28
San Miguel North & South	July 1 - 5, 2024

4. For information, guidance, and compliance of all concerned.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent