



DepEd-Division of Catanduanes

RECORDS SECTION

**RELEASED**

BY: [Signature] No. 301

DATE: FEB 26 2026 TIME: 7:45 AM

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BIKOL

**ANG PANGANGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

25 February 2026

DIVISION MEMORANDUM

No. 301, s. 2026

**2026 CSC REGIONAL OFFICE V LIST OF TRAININGS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Functional Unit Heads  
Elementary and Secondary School Heads  
Non-Teaching Personnel  
All Others Concerned

1. Attached is the Letter of Invitation from Civil Service Commission (CSC) Region V, regarding the "Training offerings for CY 2026 on various dates via Zoom meetings.
2. Registration Fee may be charged to Division/Local/ School MOOE or other funds available subject to the usual accounting rules and regulations.
3. For dissemination

[Signature]  
**MA. JEANY T. ABAYON**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



San Roque, Virac, Catanduanes

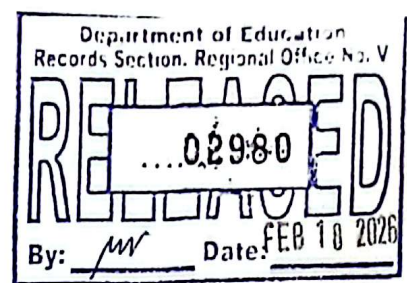
053-874643

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Republic of the Philippines  
**Department of Education**  
REGION V - BICOL



16 February 2026

REGIONAL MEMORANDUM  
No. ~~00248~~ 00249, s. 2026

**2026 CSC REGIONAL OFFICE V LIST OF TRAININGS**

To : Assistant Regional Director  
Schools Division Superintendents  
Functional Division Chiefs, *this Office*  
All Others Concerned

1. In line with the continuous professional development of government personnel and the strengthening of competencies aligned with Civil Service standards, this Office hereby informs all Schools Division Offices (SDOs) and Regional Office Functional Division Chiefs of the List of CSC ROV training offerings for 2026.
2. In this regard, all Schools Division Offices and Regional Office Chiefs are requested to disseminate the attached list of CSC training offerings to all personnel within their respective divisions.
3. Attached is the letter of invitation and list of CSC trainings for 2026.
4. For information, guidance, and immediate dissemination.

  
**GILBERT T. SADSAD**  
Regional Director

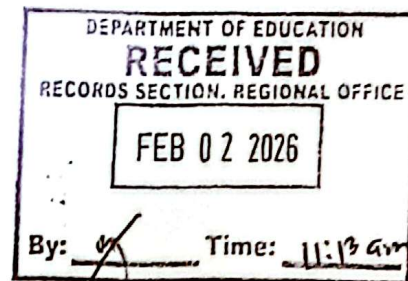
Encls: As stated  
To be indicated in the Perpetual Index  
under the following subjects:  
LEARNING AND DEVELOPMENT  
PROFESSIONAL GROWTH

HRDD/smn/mdc  
02/16/2026



Address: Regional Center Site, Rawis, Legazpi City, 4500  
Telephone Nos.: 0969 516 9555  
Email Address: region5@deped.gov.ph  
Website: <https://region5.deped.gov.ph/>





16 January 2026

**DIR. GILBERT T. SADSAD**  
Regional Director  
Department of Education ROV  
Regional Center Site, Rawis, Legazpi City

Dear *Director Sadsad*:

The Civil Service Commission Regional Office V is pleased to share with you the list of CSC RO V training offerings for 2026, attached in this letter. We kindly invite your agency to check our offerings and consider participation and collaboration where relevant.

Should you require any additional information or clarification, feel free to reach our Human Resource Division through email at [ro05.hrd@csc.gov.ph](mailto:ro05.hrd@csc.gov.ph).

Thank you and we look forward for the opportunity to collaborate with you!

Very truly yours,

**Atty. DAISY PUNZALAN BRAGAIS**  
Director IV

Encls: 4

Bawat Kawani, Lingkod Bayani

## LIST OF 2026 CSC RO V TRAINING OFFERINGS

TRAINING	DATE	MODE	LEVEL	REGISTRATION FEE
<b>FEBRUARY</b>				
HOPE (Honing Optimism and Potentials of Employees) for New Entrants	February 3, 2026	Online (via Zoom)	Technical	PHP 1,600.00
Beyond Paper: Empowering Leaders with Digital Records Management Fundamentals	February 4-5, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
Effective Written Communication (Basics of Technical Writing)	February 6, 2026	Online (via Zoom)	Technical	PHP 1,600.00
Management Masterclass: Strategic Skills for New Managers	February 13, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
Rules on Administrative Cases in the Civil Service (RACCS) (for CamSur, CamNorte, and Sorsogon)	February 18-19, 2026	Face-to-Face (Naga City)	Leadership	PHP 5,500.00
Orchestrating Project Success: A Project Management Success (Planning and Delivering)	February 23-24, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
Decision Making Tools for Leaders	February 25, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
<b>MARCH</b>				
GAD Planning and Budgeting	March 3, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
RSP in PRIME HRM: Focusing on Behavioral Event Interview and Background Investigation	March 5, 2026	Online (via Zoom)	Technical	PHP 1,600.00
Transformative Approaches to Leadership Advancement (TALA)-TEAM SYNERGY (Building Collaborative and Inclusive Working Relationships)	March 10-11, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
Administrative Skills Enhancement Course (ASEC)	March 12, 2026	Online (via Zoom)	Technical	PHP 1,600.00

Supervisory Development Program (SDP) Module 1: Achieving Leadership Effectiveness	March 18-19, 2026	Face-to-Face (Legazpi City)	Leadership	PHP 7,500.00
Mentoring and Coaching for Organizational Excellence	March 19, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
Beyond Bias: Promoting Safe Spaces and Equality in the Workplace	March 24, 2026	Online (via Zoom)	Technical	PHP 1,600.00
2026 Gender, Equality, Disability, and Social Inclusion (GEDSI) Forum	March 26, 2026	Face-to-Face (Legazpi City)	Leadership	PHP 3,700.00
Effective Written Communication (Basics of Technical Writing)	March 27, 2026	Online (via Zoom)	Technical	PHP 1,600.00
<b>APRIL</b>				
L&D in PRIME-HRM: The ADDIE Model Explained	April 8, 2026	Online (via Zoom)	HRM	PHP 800.00
From Aspiration to Action: Developing a Leadership Mindset	April 10, 2026	Online (via Zoom)	Leadership	PHP 500.00
Navigating Change: Change Management Course for Leaders	April 14, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
Rules on Administrative Cases in the Civil Service (RACCS) (for Albay, Masbate, and Catanduanes)	April 15-16, 2026	Face-to-Face (Legazpi City)	Leadership	PHP 5,500.00
HRMO Essentials: Understanding HR Policies and Regulations for New and Aspiring HRMOs	April 17, 2026	Online (via Zoom)	HRM	PHP 1,600.00
Leave Administration Course for Effectiveness (LACE)	April 21-24, 2026	Online (via Zoom)	HRM	PHP 3,800.00
<b>MAY</b>				
RSP in PRIME-HRM: Workforce Planning	May 6, 2026	Online (via Zoom)	Leadership	PHP 800.00
R&R in PRIME-HRM: Building Effective Rewards and Recognition Program	May 8, 2026	Online (via Zoom)	HRM	PHP 1,600.00
Ethical and Efficient Frontline Service through R.A. 6713 and R.A. 11032	May 12, 2026	Online (via Zoom)	Technical	PHP 1,600.00
Supervisory Development Program (SDP) Module 1: Achieving Leadership Effectiveness	May 13-14, 2026	Face-to-Face (Legazpi City)	Leadership	PHP 7,500.00

2026 Regional Convention of Human Resource Management Practitioners (HRMPs)	May 20-21, 2026	Face-to-Face (Naga City)	Leadership	PHP 7,500.00
Learning Measurement and Evaluation	May 26, 2026	Online (via Zoom)	HRM	PHP 800.00
<b>JUNE</b>				
Effective Written Communication (Basics of Technical Writing)	June 4, 2026	Online (via Zoom)	Technical	PHP 1,600.00
RSP in PRIME-HRM: Career Development	June 5, 2026	Online (via Zoom)	Leadership	PHP 800.00
Thinking Strategically and Creatively	June 10, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
Decision Making Tools for Leaders	June 17, 2026	Online (via Zoom)	Leadership	PHP 2,000.00
RSP in PRIME-HRM: Succession Management	June 19, 2026	Online (via Zoom)	Leadership	PHP 800.00
The Leader's Role in Talent Development	June 23, 2026	Online (via Zoom)	Technical	PHP 2,000.00
<b>JULY</b>				
L&D in PRIME-HRM: Course Design and Development	July 9, 2026	Online (via Zoom)	HRM	PHP 1,600.00
Mastering Appointment Preparation	July 10, 2026	Online (via Zoom)	Technical	PHP 400.00
Ease of Doing Business (EODB) in the Public Sector (Salient Features of R.A. 11032)	July 15, 2026	Online (via Zoom)	Technical	PHP 1,600.00
<b>AUGUST</b>				
Leave Administration Course for Effectiveness (LACE)	August 4-7, 2026	Online (via Zoom)	HRM	PHP 3,800.00
Ethical and Efficient Frontline Service through R.A. 6713 and R.A. 11032	August 12, 2026	Online (via Zoom)	Technical	PHP 1,600.00
Performance Management (Strategy, Measures, Results)	August 19, 2026	Online (via Zoom)	Leadership	PHP 2,000.00

<b>SEPTEMBER</b>						
Results-Driven Coaching (Managing Performance and Coaching for Results)	September 3, 2026	Online (via Zoom)	Leadership	PHP 2,000.00		
Navigating the Digital Workspace (MS Office and Basics of Cybersecurity)	September 10, 2026	Online (via Zoom)	Technical	PHP 1,600.00		
Data to Decisions: HR Analytics in Action	September 18, 2026	Online (via Zoom)	HRM	PHP 1,600.00		
2026 Bicol Tech Summit	September 25, 2026	Online (via Zoom)	Leadership	PHP 1,000.00		
<b>OCTOBER</b>						
Empower. Innovate. Lead: Preparing Leaders for the Future	October 2, 2026	Online (via Zoom)	Leadership	PHP 2,000.00		
Developing Peak Performers	October 7, 2026	Online (via Zoom)	Leadership	PHP 2,000.00		
2026 Regional Government Workforce Congress (RGWC)	October 15, 2026	Face-to-Face (Legazpi City)	Leadership	PHP 3,700.00		
Administrative Skills Enhancement Course (ASEC)	October 21, 2026	Online (via Zoom)	Technical	PHP 1,600.00		
L&D in PRIME-HRM: Power of Delivery and Facilitation	October 22-23, 2026	Online (via Zoom)	HRM	PHP 2,000.00		

Interested? Register now through the CSC RO V Learning Management System (LMS) via this link: <https://lms.csc5.online/clients>.  
 Training needed not in the list? We also customize and offer agency-requested training at an affordable rate. Contact CSC RO V Human Resource Division through this email [ro05.lhrd@csc.gov.ph](mailto:ro05.lhrd@csc.gov.ph).