

Republika ng Pilipinas
Kagawaran ng Edukasyon
 Region 5 (Bikol)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

24 March 2025

DIVISION MEMORANDUM
 No. 901 s, 2025

CONDUCT OF MONITORING, EVALUATION AND PROVISION OF TECHNICAL ASSISTANCE TO SCHOOLS' SCHOOL-BASED MANAGEMENT (SBM) SELF-ASSESSMENT IN SDO CATANDUANES

To : OIC, Assistant Schools Division Superintendent
 Chiefs, CID and SGOD
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads
 All Others concerned

1. In compliance with Regional Memorandum No. 00332, s. 2025, regarding the conduct of School-Based Management (SBM) Self-Assessment in DepEd Region V, and Regional Memorandum No. 00362, s. 2025, which provides guidelines on the issuance of Schools Division Office (SDO) certification for the reclassification of school heads based on internal and external stakeholder ratings, the Schools Division Office (SDO) through the Division Field Technical Assistance Team (DFTAT) will conduct monitoring, evaluation, and provision of technical assistance to schools from March 24-31, 2025 to May 12, 2025.

2. The monitoring and evaluation activity aims to:
- a. Guide schools in fostering a culture of continuous improvement in school practices and learning outcomes in alignment with the revised SBM System, as per DepEd Order No. 07, s. 2024.
 - b. Administer assessment tools to evaluate SBM best practices.
 - c. Provide technical assistance for the establishment of a Functional School Governance Council, as mandated by DepEd Order No. 26, s. 2022.

3. The following personnel will oversee the SBM dimensions:

SBM DIMENSIONS	NAME	POSITION
LEADERSHIP	Mary Jean S. Romero	Chief Education Supervisor, SGOD
CURRICULUM & TEACHING	Romel G. Petajen	Chief Education Supervisor, CID
LEARNING ENVIRONMENT	Maria Rita SR. Tablate	SEPS-SMME
	Rosario B. Vegim	Nurse II
	Ahdel D. Idanan	Nurse II
	Ma. Audrea L. Vivo	YFD-DRRMO
HUMAN RESOURCE & TEAM DEVELOPMENT	Carol P. Gil	SEPS-HRD
	Elizabeth S. Urbano	EPS II-HRD
GOVERNANCE & ACCOUNTABILITY	Marife B. Brequillo	SEPS-SocMobNet
	Imaculate T. Latorre	EPS II-SocMobNet
FINANCE & RESOURCE MANAGEMENT MOBILIZATION	Floren T. Clavo	SEPS-PRU
	Rodger A. Matienzo	Engineer III
	SDO Bookkeeper-in charge of the School Monitored	
Division SBM Focal Person	AROLINE T. BORJA	Education Program Supervisor



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4. Below is the schedule of district visits:

Date	District/s to be visited
March 25, 2025	Virac South
March 26, 2025	Virac North
March 27, 2025	Bato East
March 28, 2025	Viga East
April 04, 2025	Viga West
April 10, 2025	Baras North
April 11, 2025	Baras South
April 21, 2025	San Andres East
April 22, 2025	San Andres West
April 23, 2025	Caramoran North
April 24, 2025	Caramoran South
April 25, 2025	San Miguel North
April 28, 2025	San Miguel South
April 29, 2025	Gigmoto
April 30, 2025	Pandan East
May 6, 2025	Pandan West
May 7, 2025	Panganiban
May 8, 2025	Bagamanoc North
May 9, 2025	Bagamanoc South
May 12, 2025	Bato West

5. Travel and other incidental expenses incurred by DFTAT members during the monitoring, evaluation, and provision of technical assistance shall be charged against local funds/MOOE, subject to accounting and auditing regulations.

6. For information, guidance, and compliance of all concerned.

By Authority of the OIC-Schools Division Superintendent:


EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge 