

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - (Bikol)

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES**

25 February 2026

DIVISION MEMORANDUM  
No. 303, s. 2026

**REVISED MEMORANDUM ON THE DEDICATED EMAIL ADDRESS FOR  
INFRASTRUCTURE CONCERNS INCLUDING ADOPT-A-SCHOOL PROGRAM**

To : Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
District & School Partnerships Focal Persons  
All Others Concerned

1. In accordance with the OSEC Memorandum dated February 18, 2026, this Office has established a dedicated email address to streamline infrastructure concerns, including those related to the Adopt-A-School Program.
2. All infrastructure submissions, concerns, inquiries, and related communications shall be sent to the following email address: **classroom@depd.gov.ph**.
3. Hard copies shall likewise be sent to:


**Asec. Aurelio Paulo Bartolome**  
Classrooms Secretariat  
Education Facilities Division  
Department of Education  
17F, Techzone Bldg.  
7071 Malugay St.  
Brgy. San Antonio, Makati City

4. For infrastructure-related submissions, concerns, inquiries and related communications involving **Adopt-A-School Program**, the same shall be sent to the following email address: **adoptaschool@depd.gov.ph**.

5. Hard copies of Adopt-A-School infrastructure-related concerns shall likewise be sent to:

**Asec. Cilette Liboro Co**  
Assistant Secretary for Public Affairs Service  
and External Partnerships Service  
18F, Techzone Bldg.  
7071 Malugay St.  
Brgy. San Antonio, Makati City

6. All submissions shall be addressed to **Sec. Sonny Angara**.
7. Submission or coordination with any other person or entity apart from the proper DepEd channels as stated above shall not be entertained.
8. For immediate dissemination and strict compliance.

  
**MA. JEANY T. ABAYON**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

SGOD/SocMobNet/mbb  
02/25/2026



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Republic of the Philippines  
**Department of Education**  
 OFFICE OF THE SECRETARY

DepEd Division Office - Calabarzon  
 RECORDS SECTION  
**RECEIVED**  
 BY: [Signature]  
 DATE: 19 FEB 2026

**MEMORANDUM**

**TO :** Executive Committee Members  
 Regional Directors  
 Schools Division Superintendents

**FROM :** **ATTY. FATIMA LIPP DI BANONTORGAN**  
 Undersecretary and Chief of Staff

**SUBJECT :** **REVISED MEMORANDUM ON THE DEDICATED EMAIL ADDRESS FOR INFRASTRUCTURE CONCERNS INCLUDING ADOPT-A-SCHOOL PROGRAM**

**DATE :** 18 February 2026



In line with the Department of Education's (DepEd) commitment to ensure the timely and efficient implementation of the Basic Education Facilities Program, DepEd has created a dedicated official email address to receive and address infrastructure-related concerns.

All infrastructure submissions, concerns, inquiries, and related communications shall be sent to the following email address: [classrooms@deped.gov.ph](mailto:classrooms@deped.gov.ph).

Hard copies shall likewise be sent to:

**Asoc. Aurelio Paulo Bartolome**  
 Classrooms Secretariat  
 Education Facilities Division  
 Department of Education  
 17F, Techzone Bldg.  
 7071 Malugay St.  
 Brgy. San Antonio, Makati City

For infrastructure-related submissions, concerns, inquiries and related communications involving Adopt-a-School Program, the same shall be sent to the following email address: [adoptaschools@deped.gov.ph](mailto:adoptaschools@deped.gov.ph).

Hard copies of Adopt-A-School infrastructure-related concerns shall likewise be sent to:

**Asoc. Clifette Lihara Co**  
 Assistant Secretary for Public Affairs Service  
 and External Partnerships Service  
 18F, Techzone Bldg.  
 7071 Malugay St.,  
 Brgy. San Antonio, Makati City

All submissions shall be addressed to **Sec. Sonny Angara**.

**Submission or coordination with any other person or entity apart from the proper DepEd channels as stated above shall not be entertained.**

All concerned offices are enjoined to disseminate this information widely for proper coordination and prompt action.

Thank you for your continued support and cooperation.

