



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES

16 AUG 2023

DIVISION MEMORANDUM
No 320 s. 2023

**ROLLOUT OF ALTERNATIVE DELIVERY MODE (ADM)
IMPLEMENTATION IN ALL DISTRICTS**

TO: Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. In support to the Unnumbered DepED Memorandum, dated Feb. 28, 2023 RE: Implementation of Alternative Delivery Mode (ADM) In All Public Elementary and Secondary Schools, there will be Rollout of ADM Implementation in all Districts to be held on the months of August and September, 2023 at the venue to be announced later.
2. Enclosed is the Schedule of Rollout of the ADM Implementation in all Districts.
3. The following are the objectives of the activity:
 - a. to orient participants on the ADM Implementation and related laws
 - b. for the participants to gain insights how ADM is implemented in schools
 - c. provide technical assistance to School ADM Implementers
4. The said rollout in all districts shall be managed by respective Public Schools District Supervisors/In-Charge of the Districts and be monitored by the Division ADM Coordinator. Attendees during the Division Orientation - Workshop on the Implementation of Alternative Delivery Mode (ADM) and Related Laws in Elementary and Secondary Schools last August 4-5, 2023 shall be the trainers/facilitators.
5. The expected participants are all School Heads who may be represented by their respective School ADM Coordinators, if not available.
6. Meals (morning and afternoon snacks and lunch) for 1 day of all participants shall be charged against FLO-ADM Fund while travel and other

expenses for the rollout shall be charged to local funds/ School MOOE subject to usual accounting and auditing rules and regulations.

7. Teacher- participants and non-teaching participants shall also be granted 1.5 days service credits and 1.5 days COC respectively if the activity falls on a Saturday per CSC and Joint Circular No. 2 s. of 2004.

8. PSDSs/District ADM Coordinators are required to submit to the Division Office through the Division ADM Coordinator, Jesslyn T. Taway. separate hard copies of signed attendance sheets immediately after the rollout and soft copies of Completion Reports on the Rollout of ADM Implementation to respective districts through the email add: jesslyn.taway@deped.gov.ph. one week after the rollout.

9. For information, guidance and compliance.

By the Authority of the Office of the Superintendent


NORLITO P. AGUNDAY, JR.
Attorney III 

Enclosure

SCHEDULE OF ROLLOUT OF ADM IMPLEMENTATION IN THE DISTRICTS				
ZONE	District	Date	No. of Participants	Venue
1	Virac North	September 16, 2023	25	Hall A
	Virac South	August 23, 2023	28	Hall A
	San Andres East –	September 13, 2023	37	Hall A
	San Andres West	September 13, 2023		
		Subtotal	90	
2	Baras North	September 12, 2023	19	Hall B
	Baras South	September 12, 2023		
	Bato East	September 2, 2023	15	Hall B
	Bato West	September 7, 2023	8	Hall C
	Gigmoto	September 16, 2023	10	Hall C
	San Miguel North-	September 15, 2023	25	Hall B
	San Miguel South	September 15, 2023		
			Subtotal	77
3	Viga East	September 8, 2023	33	Hall A
	Viga West	September 8, 2023		
	Panganiban	September 8, 2023	15	Hall B
	Bagamanoc North	September 8, 2023	17	Hall B
	Bagamanoc South	September 8, 2023		
			Subtotal	65
4	Caramoran North	August 24, 2023	30	Hall A
	Caramoran South	August 24, 2023		
	Pandan East	September 15, 2023	26	Hall A
	Pandan West	September 15, 2023		
			Subtotal	56
	TOTAL		288	