



Republic of the Philippines
Department of Education
Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES

August 22, 2023


DIVISION MEMORANDUM

DM no. 325 s. 2023

**4th REGULAR MOBILE DIVISION MANAGEMENT COMMITTEE (MANCOM)
MEETING**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors/ In-Charge of the Districts
Public Elementary and Secondary School Heads
Division Executive Committee (DEXECOM)
All Others Concerned

1. The 4th Regular Mobile Division Management Committee (MANCOM) Meeting shall be held on August 25, 2023 from 8:00 o'clock in the morning onwards at Baras Rural Development High School, Baras, Catanduanes.
2. The agenda are the following:
 - a. Disseminate information and discuss DepEd issuances, updates from the Regional MANCOM;
 - b. Updates from OSDS, CID, SGOD and
 - c. Other Matters
3. The attendees to this MANCOM Meeting are the Schools Division Superintendent, Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors of CID and SGOD, Public Schools District Supervisors, Elementary and Secondary School Heads, DEXECOM Members, Engineer III, Medical Officer III, Senior Education Program Specialists, Planning Officer III, and identified support staff. Attendees are encouraged to wear **Modern Filipiniana Dress/Pista sa Nayon attire for women and Modern Barong/Pista sa Nayon attire for men.**
4. Transportation expenses and a registration fee of Six hundred pesos (Php 600.00) shall be charged each participant to cover two snacks and lunch, charged to school/Division MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Widest and immediate dissemination of this Memorandum is desired.


MA. LUISA T. DELA ROSA
Asst. Schools Division Superintendent
Officer-In-Charge





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Enclosure no. 1

WORKING COMMITTEES

Venue/Decoration/Sound System/Program	Baras North and South Districts c/o Ms. Ruth Sorraera
Foods	SDO BAC
Attendance	Eva S. Tolentino Alexa May B. Abundo
Registration	Liza R. Bernardo Alexa May B. Abundo
Medical	Dr. Amylou Celso Jennifer Casallo
IT	Jennifer B. Metica Bryan Laguda
Documentation/Certificate/Certificate of Appearance	Jake M. Tablo
Secretariat/Documenter	Carol Gil Rita Tablate
Synthesizer	Rey Bonayon

