

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

April 14, 2025


DIVISION MEMORANDUM

No. 359 s., 2025

EXTENSION OF SUBMISSION OF SUMMARY OF PERSONNEL UNDER FLEXIBLE WORK ARRANGEMENT FOR SCHOOL-BASED PERSONNEL

TO : OIC-Assistant Schools Division Superintendent
Chiefs of the Functional Divisions
CID and SGOD Supervisors & Personnel
OSDS Unit Heads and Personnel
Elementary and Secondary School Heads
Non-Teaching Personnel
All Others Concerned

1. Pursuant to Division Memorandum No. 352 s. 2025 titled Implementation of Flexible Work Arrangement in the Schools Division Office of Catanduanes, the submission of Summary of Personnel Under Flexible Work Arrangement for Plantilla and CoS/JO Personnel (Annex B.1 & Annex B.2) **for school-based personnel is hereby extended until 4:00 PM of April 21, 2025.**
2. The recommending authority of the Annex B.1 for School Heads is the Officer-In-Charge, Office of the Asst. Schools Division Superintendent.
3. For information, guidance and strict compliance.


CECILE C. FERRO, CESO VI
Asst. Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



San Roque, Virac, Catanduanes
052-8114063 / 09623505374
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph