



DepEd - Division Office of Catanduanes
RECORDS SECTION

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BY: *[Signature]* No. 766
DATE: APR 15 2025 TIME: 5:18

Republika ng Pilipinas

Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

April 14, 2025

DIVISION MEMORANDUM

No. 766 s. 2025

APRIL 15, 2025 OFFICE SERVICE IN SDO CATANDUANES

To: Assistant Schools Division Superintendent
SGOD & CID CES and Personnel
OSDS Unit Heads and Personnel
School Heads and Personnel
All Others Concerned

Following the attached directive of the DepEd Secretary, the Schools Division Office will not be open to clients on April 15, 2025. Regular operations in the SDO will resume on Monday, April 21, 2025.

For information and guidance of all concerned.

[Signature]
CECILE C. FERRO CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Republic of the Philippines
Department of Education

APR 15 2025

MEMORANDUM

No. **001**, s. 2025

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

**ADOPTION OF HALF-DAY WORK-FROM-HOME AND HALF-DAY WORK
SUSPENSION ON APRIL 16, 2025 (HOLY WEDNESDAY)**

1. Pursuant to Memorandum Circular No. 81, issued by the Office of the President on April 14, 2025, which grants government employees the full opportunity to properly observe Maundy Thursday and Good Friday on April 17-18, 2025, and to allow them to travel to and from different regions of the country, the following work arrangements shall be observed in all Department of Education offices and schools:

- a. **Work-from-home arrangement from 8:00 a.m. to 12:00 noon**, subject to existing laws, rules, and regulations; and
- b. **Suspension of work from 12:00 noon onwards.**

2. However, offices or units whose functions involve the delivery of basic and health services, disaster and calamity preparedness/response, and/or the performance of other essential services shall continue operations under usual working arrangements and render the necessary services.

3. Immediate dissemination of and strict compliance with this Memorandum is directed.


SONNY ANGARA
Secretary

JDMC MPC, MLA Adoption of Half-Day WFH and Work Suspension on April 16
0117 - April 15, 2025