



Republika ng Pilipinas

Kagawaran ng Edukasyon

REHIYON V - (Bikol)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

April 22, 2025

DIVISION MEMORANDUM

No. 377, s. 2025

VIRTUAL CAPACITY BUILDING ON PARTNERSHIPS AND UPDATES ON THE 2025 BRIGADA ESKWELA IMPLEMENTATION

To : Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors/In-Charge of the Districts
Public Elementary and Secondary School Heads
District Partnerships Focal Persons
All Others Concerned

1. Pursuant to DepEd Order No. 24, s. 2016, titled "*Guidelines on Accepting Donations and on Processing Applications for the Availment of Tax Incentives by Private Donor-Partners Supporting the K to 12 Program,*" this Office, through the SGOD-Social Mobilization and Networking Unit, will conduct a **Virtual Capacity Building on Partnership Engagement and Updates on the 2025 Brigada Eskwela Implementation** on **May 23, 2025**, from **8:00 a.m. to 5:00 p.m.**, via **Microsoft Teams** through this link: <https://bit.ly/VirtualCapBuildOnPartnerships>.
2. The activity aims to strengthen the competencies of our internal stakeholders in partnership engagement and provide essential updates for the effective and coordinated implementation of Brigada Eskwela 2025.
3. The participants to this activity are the 20 Public Schools District Supervisors/In-Charge of the Districts, 268 elementary and secondary school heads and 20 district Partnerships Focal Persons. Strictly no proxies or representatives are allowed. Only those who are on official travel may authorize a proxy to attend on their behalf.
4. For other concerns, you may contact Marife B. Brequillo, SEPS, SGOD-Social Mobilization and Networking Unit at 09394513915 or email at socmob.ctd@deped.gov.ph.
5. For information, guidance and compliance.

By Authority of the OIC- Schools Division Superintendent:

DELFIN A. BONDAD

Assistant Schools Division Superintendent
Officer-In-Charge

SGOD/mbb
04/22/2025



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Enclosure No. 1 to Division Memorandum No. 377, s. 2025

ACTIVITY MATRIX

TIME	ACTIVITY	PERSONS RESPONSIBLE
8:00 – 8:30 a.m.	Online Registration	via Registration link
8:00 – 9:00 a.m.	Opening Program	
	Program Preliminaries <ul style="list-style-type: none"> National Anthem Prayer SDO Catanduanes Hymn DepEd Quality Policy 	AVP
	<ul style="list-style-type: none"> Acknowledgement of Participants 	Imaculate T. Latorre, EPS II
	<ul style="list-style-type: none"> Welcome Remarks 	Mary Jean S. Romero, Chief ES-SGOD
	<ul style="list-style-type: none"> Statement of Purpose 	Marife B. Brequillo, SEPS
9:00 – 9:05 a.m.	Message	Cecile C. Ferro CESO VI, OIC-SDS
9:05 – 9:10 a.m.	Health Break	
CAPACITY BUILDING PROPER		
9:10 – 11:00 a.m.	<ul style="list-style-type: none"> Salient Features of RA 8525 (<i>An Act Establishing an "Adopt-a-School Program," Providing Incentives Therefor, and for Other Purposes</i>) 	Atty. Norlito Jr. P. Agunday Attorney III – Legal Officer
11:00 – 11:30 a.m.	<ul style="list-style-type: none"> Prescribed ASP Templates for Memorandum of Agreement (MOA), Deed of Donation (DOD), and Deed of Acceptance (DOA) 	
11:30 – 12:00 p.m.	<ul style="list-style-type: none"> Open Forum 	Imaculate T. Latorre, EPS II
12:00 – 1:00 p.m.	LUNCH BREAK	
1:00 – 1:20 p.m.	<ul style="list-style-type: none"> Virtual Energizer 	AVP
1:20 – 3:00 p.m.	<ul style="list-style-type: none"> The Project 6 B: Bawat Batang Bicolano Bihasang Bumasa at Bumilang: A Multi-Stakeholder Approach for Improving Literacy and Numeracy of Learners 2024 Division Project 6B Accomplishment Report 	Imaculate T. Latorre, EPS II Division Project 6B Coordinator
3:00 – 3:05 p.m.	Health Break	



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3:10 – 4:30 p.m.	<ul style="list-style-type: none">• Salient Features of DepEd Order No. 24, s. 2016 (<i>Guidelines on accepting donations and on processing applications for the availment of tax incentives by private donor-partners supporting the K to 12 Program</i>)• 2024 Brigada Eskwela Accomplishment Report• Updates on the 2025 Brigada Eskwela Implementation	Marife B. Brequillo, SEPS Division Partnerships/ Brigada Eskwela Focal Person
4:30 – 4:45 p.m.	Open Forum	
4:45 – 4:55 p.m.	Wrap Up and Ways Forward	Marife B. Brequillo, SEPS
5:55 – 5:00 p.m.	Closing Prayer	AVP
	Host:	Imaculate T. Latorre, EPS II