



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

April 24, 2025

DIVISION MEMORANDUM

No. 388 s. 2025

**OFFICER-IN-CHARGE OF THE OFFICE OF THE SCHOOLS
DIVISION SUPERINTENDENT FROM MAY 2 & 5, 2025**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
SGOD and CID Personnel
OSDS Unit Heads
School-Based Personnel
All Others Concerned


1. In view of the home visit privilege of the OIC-SDS, all concerned are hereby informed that Ms. Eva S. Tolentino is designated to take charge of the Schools Division Office and act on all routine matters and urgent administrative and financial concerns on May 2 & 5, 2025 respectively.

For this purpose, she will sign official paper, thus this should appear on documents for her signature:

By Authority of the OIC-Schools Division
Superintendent:

EVA S. TOLENTINO
Administrative Officer V

2. For information and guidance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

