

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

30 April 2025

DIVISION MEMORANDUM

No. 399 s. 2025

To: OIC-Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public Schools District Supervisors
Public School Heads
All Others Concerned

**SDO TOP MANAGEMENT'S ZONAL MEETING WITH SCHOOL HEADS
AND PUBLIC SCHOOLS DISTRICT SUPERVISORS**


1. To request for feedback on the school concerns for School Year 2024-2025 and to provide technical assistance and directions for School Year 2025-2026, a meeting of school heads by zone will be conducted by the OIC-Schools Division Superintendent and OIC-Assistant Schools Division Superintendent from 8 o'clock in the morning to 5 o'clock in the afternoon on the following dates and venue:

Zone and Districts	Date	Venue
1 Virac North and South San Andres	May 6, 2025 (Tuesday)	Virac Central Elementary School
2 Baras, Bato, San Miguel and Gigmoto	May 7, 2025 (Wednesday)	Bato Central Elementary School
3 Bagamanoc, Panganiban and Viga	May 8, 2025 (Thursday)	Bagamanoc Rural Development High School
4 Caramoran, Pandan East and West	May 9, 2025 (Friday)	Pandan Central Elementary School

2. Participants to the meeting are the Public Schools District Supervisors (PSDS) and Heads of Schools.

3. Issues and concerns of School Heads must be submitted to the PSDS prior to the meeting so that the meeting will be orderly and fruitful. Concerns should focus on the school operations grouped by the Key Result Areas of the School Head. The unfilled natural vacancies in the schools must also be reported.

4. Expenses for travel and food that will be incurred by the participants during the meeting shall be charged to School MOOE for participants coming from the school and Division MOOE for participants coming from the SDO, subject to relevant accounting & auditing rules and regulations.


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Officer-in-Charge
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