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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

APRIL 30, 2025

DIVISION MEMORANDUM

NO. 400, s. 2025

**TRAINING ON eBMS, FARs, OSBP AND SEMINAR-WORKSHOP
ON THE PREPARATION OF BUDGETARY REPORTS
AS OF APRIL 30, 2025**

To: Administrative Officer V (Budget Officer)
Secondary School Heads of Implementing Units
Accountants / Senior Bookkeepers of Implementing Units
All Other concerned

1. The DepEd Schools Division of Catanduanes will conduct Training on eBMS, FARs, OSBP and Seminar-Workshop on the Preparation of CY First Quarter Financial Reports on May 5 – 6, 2025 at Rakdell Inn, San Pedro, Virac, Catanduanes.
2. The 2-Day Live-Out Seminar/Workshop aims to:
 - a. Re-train and equip the participants with the 2025 versions of eBMS, FARs and OSBP;
 - b. Facilitate and ensure the updated preparation, reconciliation and submission of budgetary reports as of April 30, 2025 for consolidation of the Division and of the Regional office;
 - c. Discuss the uniform implementation of procedures and policies, ensuring efficiency and accuracy of the required reports.
 - d. Address other related financial and budgetary issues and concerns.
3. The participants are reflected in the table below:

PARTICIPANTS	NO. OF PAX
1. Regional Office	2
2. SDO Catanduanes	4
3. Bagamanoc RDHS	1
4. Baras RDHS	1
5. Bato RDHS	1
6. Calatagan HS	1
7. Caramoran RDHS	1
8. Caramoran SF	1
9. Catanduanes National HS	1
10. Gigmoto RDHS	1
11. Pandan SAT	1
12. San Andres VS	1
13. San Miguel RDHS	1



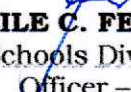


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14. Supang Datag NHS	1
15. Viga RDHS	1

- Participants are expected to submit the required budgetary and financial reports at the end of the seminar workshop.
- The program will start at 8:00 AM and will end at 5:00 PM.
- There will no registration fees to be collected. Travelling and other incidental expenses shall be charged against School Moe subject to the existing budgeting, accounting and auditing rules and regulations.
- Immediate dissemination of this memorandum is earnestly enjoined.


CECILE C. FERRO, CESO VI
Assistant Schools Division Superintendent
Officer – In – Charge
Office of the Schools Division
Superintendent



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