

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

May 7, 2025

DIVISION MEMORANDUM
NO. 414, s. 2025

**REMINDER ON THE SUBMISSION OF SCHOOL
IMPROVEMENT PLAN (SIP) 2023 - 2028**

To: OIC – Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors/ In-Charge of the Districts
Public School Heads
All Others Concerned

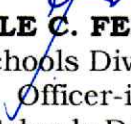
1. In reference to DepEd Order No. 44, s. 2015 (*Guidelines on the Enhanced School Improvement Planning (SIP) Process and the School Report Card (SRC)*), the legal basis emphasizing the importance of the SIP as key components of the Department of Education's School-Based Management (SBM) thrust, this Office reminds all schools on the submission of their approved SIP 2023 – 2028 on or before June 30, 2025.

2. The following specific provisions in the attached division issuances shall remain in effect:

Division Issuances	Specific Provisions
Division Memorandum No. 254, s. 2024	SIP Appraisal Process Flow SIP Appraisal Tool
Unnumbered Memorandum SGOD-05/13/2024/FPC	Structure of the SIP
Unnumbered Memorandum SGOD-UM-06/06/2024/FPC	Guide for Appraising School Improvement Plan (SIP) for SY 2023 - 2028

3. For technical assistance, please contact the Planning and Research Unit through the email address: planning.ctd@deped.gov.ph.

4. For information, guidance, and strict compliance of all concerned.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

