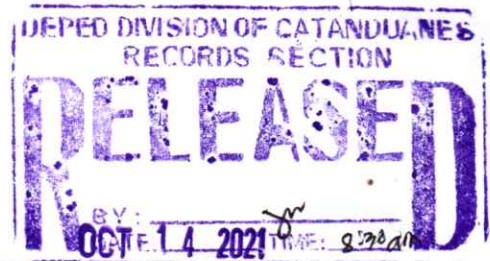




Republic of the Philippines
Department of Education
REGION V – BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES



October 12, 2021

DIVISION MEMORANDUM
OSDS-SGOD-DM-467 s. 2021

IMPLEMENTATION OF THE ENHANCED DEPED PARTNERSHIPS
DATABASE SYSTEM (DPDS)

TO: Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Division Partnership Focal Person (DPFP)
Division Information Technology Officer (DITO)
District and School Adopt-A-School Program Coordinators
District and School Brigada Eskwela Coordinators
Others Concerned

1. Pursuant to OU-LAPP Memorandum No. Q-453, s. 2021 titled "Implementation of the Enhanced DepEd Partnerships Database System (DPDS)" and consistent with OU-LAPP Memorandum No. 645, s. 2019 on the "Use of DepEd Partnerships Database System (DPDS) in Reporting Partnership Engagements", this Office enjoins all schools to use the enhanced DPDS as the reporting system of all donations received by the schools from their stakeholders.
2. The enhanced DPDS captures the partnership data requirements and was improved to align with implementation of the Basic Education Learning Continuity Plan (BE-LCP). Starting October 1, 2021, the monthly reporting of partnership data is already available in the system.
3. Considering this, hereunder are the important reminders in reporting the partnership data in the DPDS:

A. Brigada Eskwela Intervention

Pursuant to DepEd Memo No. 48, s. 2021 titled "2021 Brigada Eskwela Implementing Guidelines", particularly on the monitoring of donations and other partnership initiatives received under Brigada Eskwela (BE) implementation, the DPDS will capture BE reports from **June to September 2021**. This means that the **June 2021** report shall be uploaded in the enhanced DPDS (on a monthly basis) **aside from the reported 2nd quarter** interventions in the old version of the DPDS. The uploaded June 2021 report will not be included in the total generated report for 2021 except for the Brigada Eskwela Report.

This will ensure that the data uploaded in the system and the Brigada Eskwela interventions captured by the system are already aligned with the BE-LCP.

B. Reporting Timeline





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The system shall accept uploading of partnership data for reports covering June, July, August and September 2021 until **October 30, 2021**, while the deadline for the uploading of monthly report/partnership data for the **4th quarter onwards** in the enhanced DPDS shall be **every 6th day of the succeeding months**.

C. Roles and Responsibilities of the DPDS Users

- 1. School Head (through the School ASP/DPDS Coordinator)** – encode the data on the donations received by the school within the Brigada Eskwela Implementation and **ensure the correction of data provided**.
- 2. Division Partnership Focal Person (DPFP)** – evaluate the data provided by the schools and monitor and monitor compliance of the schools.
- 3. Division Information Technology Officer (DITO)** – create new DPDS account(s) and provide technical assistance to schools.
4. The Enhanced DPDS School User Guide was released through **Division Memorandum No. 421, s. 2021** dated **September 20, 2021**. Detailed in the School User Guide is the Step-by-Step Procedure in accomplishing the Partnership Data Sheet (PDS). Also provided in the Annex A of the User Guide for Schools is the description of each data elements in the DPDS for user's guidance.
5. Likewise, this Office reiterates the compliance to **OU-LAPP Memorandum No. 421, s. 2019** titled **"Reminder on the Valuation of Donations and Proper Recording of Donated Property, Plant and Equipment from Private Partners"** wherein all donations that fall under Property, Plant and Equipment, account shall be reported in the book of accounts. This is also compliant with **DepEd Order No. 82, s. 2011** and **DepEd Order No. 24, s. 2016**, and the existing government accounting and auditing rules and regulations.
6. For DPDS concerns, please contact *Marife B. Brequillo, SEPS, SGOD-Social Mobilization and Networking Unit* and *Jennifer B. Metica, Information Technology Officer I*. In case the concern(s) cannot be solved in the SDOs and ROs level, it must be reported to the EPS and the ICTS through the following channels:

Link : bit.ly/DPDSCONCERNS
Email : support.dpds@deped.gov.ph or externalpartnerships@deped.gov.ph
7. For information and strict compliance.

SUSAN S. COLLANO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent