



Republic of the Philippines  
Department of Education  
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES




November 13, 2023

DIVISION MEMORANDUM  
NO. 472 s. 2023

**CAPACITY BUILDING FOR MUNICIPAL CHILDREN'S FEDERATION (MCF)  
AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG)**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD & CID  
Public Schools District Supervisors  
Elementary & Secondary School heads  
All Others Concerned

1. Educo **Project STEPS: Systematic Approach to Engage Children in their Protection and Safe and Protective Environment** which aim to demonstrate active participation in child-led and community-led prevention and protective initiatives both in normal times of crisis and disasters among children and adolescent and project ChildGov: Social Innovation for Mainstreaming Childs Rights Governance which empower children to organize themselves and exercise their agency to promote human rights and accountability. Through these project and in support to the celebration of the National Children's Month 2023 and in partnership with Educo and LGU Caramoran there will be a Bata, Bida Ka!: Capacity Building for Municipal Children's Federation (MCF) and Selected Supreme Secondary Learner Government Officers on November 17-19 at E-Crown Hotel, San Vicente, Virac, Catanduanes.
2. Attached is the list of participants, excuse letter and parental consent to be submitted to educo through mMr. Juriel Dan Trinidad on or before November 16, 2023
3. Furthermore, Teacher/coach participant in this activity shall be granted service credits for their service on Saturday and Sunday pursuant to paragraph 3 5.3 letter K on Join Circular of the Civil Service Commission (CSC) and the Department of Budget and Management dated October 4, 2004.
4. Transportation, Foods, and Accomodation shall be charged to LGU Caramoran and Educo.
5. For information, dissemination and guidance.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent



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