



Republic of the Philippines
Department of Education
Region V - Bicol
TANGGAPANG PANSANGAY NG CATANDUANES

October 30, 2024

DIVISION MEMORANDUM

No. 573 s, 2024

**3-DAY DIVISION LIVE-OUT TRAINING AND ACCREDITATION IN
COACHING AND OFFICIATING**

To : Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Private Elementary and Secondary School Heads
All Others Concern

1. Pursuant to Division Memorandum No. 408, s. 2024 re: Conduct of Sports Activities in SDO Catanduanes for School Year 2024-2025 and relative to the conduct of the 2024 Provincial Athletic Meet on December 4-7, 2024, a 3-day Division Live-Out Training in Coaching and Officiating on different sports events is scheduled on November 22-24, 2024 at the identified training venues.
2. The objectives of the training are as follows:
 - a. Equip the coaches and officiating officials on the updated international rules of the different sports event to be played during the Provincial Athletic Meet up to the higher meets;
 - b. Enhance the physical, mental and psychological prowess of coaches and officiating officials on their selected sports;
 - c. Develop among coaches and officiating officials their genuine love for sports.
 - d. Comply with the required documents for coaches, assistant coaches, and chaperones for the 2025 Palarong Bicol.
3. Public Schools District Supervisors shall recommend from their respective districts three (3) participants for each sports event in coaching



San Roque, Virac, Catanduanes
(052) 811-40-63
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo-Region V - Catanduanes

preferably the winning coaches during their Municipal Athletic Meets and three (3) participants for each event in officiating.

4. School Heads should ensure that classes that will be affected by this training will be taken care of.

5. Other relevant instructions on this training are found in the following enclosures:

Enclosure 1: Training Venues

Enclosure 2: List of Trainers/Facilitators

Enclosure 3: List of Secretariat Committee Members

Enclosure 4: List of Participants from Private Schools


6. Considering the large number of participants to this training, the opening and closing program shall be held simultaneously by sports event in their identified training venues.

7. Participants are expected to be physically fit and are committed to train athletes in their respective stations after the division training. A medical certificate signed by a government physician should be submitted to the secretariat before the start of the training.

8. Travel and other related expenses shall be charged to the local funds/school MOOE/other sources subject to the usual accounting and auditing rules and regulations.

9. Since the scheduled Division Live-Out Training falls on Saturday and Sunday, teacher-participants shall be given two (2) days service credit pursuant to DepEd Order No 13, s. 2024 entitled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers* and two (2) days Compensatory Over-time Credit (COC) for non-teaching personnel pursuant to *paragraph 5.3 letter K on Joint Circular of the Civil Service Commission (CSC) and the Department of Budget and Management dated October 4, 2004.*

10. For information, guidance, and compliance.


CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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Enclosure 1

LIST OF TRAINING VENUES

Event	Training Venue
Archery	Catanduanes Athletic Complex
Arnis	Calatagan Elementary School
Athletics	Catanduanes Athletic Complex
Badminton	Catanduanes State University
Baseball	Catanduanes Athletic Complex
Basketball	Calatagan Covered Court
Billiards	San Jose Billiard Hall
Boxing	Virac Pilot Elementary School
Chess	Juan M. Alberto Memorial Elementary School
Dancesports	Risen Christ Multi-Purpose Building
Football	Catanduanes Athletic Complex
Futsal	Catanduanes National High School
Gymnastics (MAG)	Guinobatan Covered Court
Gymnastics (WAG)	Guinobatan Covered Court
Gymnastics (RG)	Guinobatan Covered Court
Gymnastics (AERO)	Guinobatan Covered Court
Pencak Silat	Calatagan High School
Sepak Takraw	San Vicente Elementary School
Softball	Catanduanes Athletic Complex
Swimming	Catanduanes State University
Table Tennis	Virac Pilot Elementary School
Taekwondo	Calatagan High School
Tennis	Catanduanes Athletic Complex
Volleyball	Plaza Rizal
Wushu	Calatagan High School
Wrestling	Calatagan High School

LIST OF TRAINERS AND FACILITATORS

Event	Name	School
Archery	Roberto Sta. Rosa	CNHS
	Eduardo S. Sarmiento	Sicmil IS
	Jocelyn C. Reyes	SAVS
	Nelvin Villamartin	Rizal ES
	Josie E. Manlangit	SAVS
Arnis	Rommel Lizaso	Bato RDHS
	Grace A. Camano	Buyo IS
	Lito M. Arcega	SAVS
	Christine V. Tulod	Viga RDHS
Athletics	Roberto Tomagan	CNHS
	Reanlou T. Tumanog	Viga RDHS
	Romel Dela Rosa	Bagamanaoc RDHS
	Romeo M. Camacho	Sicmil IS
	Jinky Lou T. Sarmiento	Virac CES
Badminton	Edgar T. Sarmiento	Buyo IS
	Eric T. Torio	PSAT
	John Rafel Urbano	San Jose ES
	Mercy Piodena	Bagamanoc CES
	Martin Philip Alcantara	San Miguel RDHS
Baseball	Vincent Comida	Pandan Central ES
	Joseph Glen C. Alintana	CNHS
	Rene E. Santelices	PSAT
Basketball	Marshall Tito	Bagumbayan ES
	Reynoso Tarnate Jr.	Hicming ES
	Mark Carial Barba	San Vicente ES
	Alma Bruce	Tubli NHS
Billiards	William Chester Ferida	Tubli NHS
	Jemie M. Cervantes	SAVS
	Joven Dellova	Caramoran North
Boxing	Joseph Bagadiong	Virac Pilot ES
	Edgar T. Tindugan	San Miguel RDHS
Chess	Henry T. Dela Rosa	Calatagan HS
	Jonel G. Aznar	Bato RDHS
	Roberto B. Molina	Virac North
Dancesports	Maricon P. Romero	Cavinitan ES
	Michael S. Triunfante	Bato RDHS
	Gary A. Posada	CNHS
Football	Delfin P. Tabuzo Jr.	Virac Pilot ES
	Romeo O. Vargas Jr	CNHS
Futsal	Neil F. Bañares	CNHS
	Rodel S. Bordeos	CNHS

Gymnastics (MAG)	Carmelo Tatad	Gigmoto CES
Gymnastics (WAG)	Rebecca T. Tablizo	Bato Central ES
	Jocelle Cardano	Bato Central ES
Gymnastics (RG)	Mary Grace T. Tayam	Marinawa ES
	Minda Capsa	Bato RDHS
Gymnastics (AERO)	Julieta Bernal	Guinobatan ES
	Lito D. Zafe	CNHS
Pencak Silat	Jhonney Boy D. Bernal	Solong ES
	Zoilo Mendez	Viga RDHS
Sepak Takraw	Ferdinand T. Tusi	Yocti ES
	Kim A. Tuplano	SAVS
	Resty Francisco	San Vicente ES
Softball	Richard M. Valeza	CNHS
	Rochelle E. Rubio	CNHS
	Jesse B. Sierra	Antipolo ES
Swimming	Rene T. Romero Jr.	Bato RDHS
	Jose Angelo D. Aquino	JMA Puniton ES
	Leo Tanteo	Caramoran RDHS
	Jocelle T. Vargas	CNHS
	Eden C. Ogalinola	Putsan-Danao ES
Table Tennis	Jorge Victor M. Sales	CNHS
	Jennifer V. Peralta	Bagamanoc RDHS
	Ronald Tejada	JMAMES
Taekwondo	Eugene B. Brojan	Magnesia NHS
	Mario Alvea	Manambrag NHS
	Carla Fatima D. Cajuday	SAVS
	Walter R. Turado	Cagdarao ES
Tennis	Rochelle Marie V. Molina	Calatagan HS
	Jairus John T. Clarianes	Bato RDHS
	Glydel Rodriguez	Bato RDHS
Volleyball	Ruben C. Villarino Jr.	Antipolo NHS
	John Rey T. Manlangit	Gigmoto RDHS
	Edbryan Tresvalles	Cabugao IS
	Renz D. Reyes	Antipolo NHS
	Henry T. Ofindo	Viga CES
Wushu	Jhon Paulo Gianan	CNHS
Wrestling	Gilbert Levico	Viga RDHS
PARAGAMES	Maryjo A. Tumala	JMAMES
	Judy S. Taroy	JMAMES

Enclosure 3

LIST OF SECRETARIAT COMMITTEE MEMBERS

Designation	Name	Position	School/Office
Chairperson	Efren T. Gurrobat	HT III	SAVS
Member	Efren O. Matienzo Jr.	Principal II	Palumbanes IS
	Angelee Barro	Teacher II	Lictin IS
	Duchess Esther Ben De Leon	Teacher III	Cabcab NHS
Supplies & Equipment	Neil Banares	Principal I	Dugui Too ES
	Rosario B. Vegim	PDO I	SDO-SGOD

Enclosure 4

LIST OF PARTICIPANTS FROM PRIVATE SCHOOL

Sports Event	Name	School/Office
Chess	Aljon T. Teves	CatSU Laboratory School
	Aljun A. Alferez	CatSU Laboratory School
	Mark Kenneth T. Miguel	CatSU Laboratory School
Table Tennis	Prof. Charlie T. Molod	CatSU Laboratory School
Weightlifting	Dr. Julius S. Antonio	CatSU Laboratory School
Badminton	Marko Rey S. Tapel	CatSU Laboratory School
Billiards	Ian Paul P. Balmadrid	CatSU Laboratory School
Football	Christian G. Velchez	CatSU Laboratory School
Swimming	Judy Ann T. Calisin	CatSU Laboratory School
Basketball	Aljun John O. Manlangit	CatSU Laboratory School
	Prof. Josephine R. Tomagan	CatSU Laboratory School
Athletics	Kevin M. Escobido	CatSU Laboratory School
Volleyball	Dr. Corazon T. Cilot	CatSU Laboratory School
	Paulo I. Bernardino	CatSU Laboratory School
Lawn Tennis	Isiahjim A. Torillos	CatSU Laboratory School
Archery	Ma. Francia B. Soriano	CatSU Laboratory School
Softball	Vilma Araojo	ICSA
Sepak Takraw	Paul Augustus Pantaleon	ICSA
Volleyball	Cristy P. Del Barrio	Catanduanes College
Badminton	Julie May Tenerife	Catanduanes College
	Doris A. Molod	Catanduanes College