

Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

15 April 2026

DIVISION MEMORANDUM

No. 482, s. 2026

**PREPARATION OF ELECTRONIC SCHOOL FORM 7 (eSF7)
FOR SY 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 506, s. 2026 titled "Dissemination of Advisory on Electronic School Form 7 (eSF7) Data Submission for SY 2025-2026", this Office directs all public schools to prepare eSF7 for SY 2025-2026.
2. School Heads should ensure that eSF7 data is complete and error-free in preparation for submission. A separate memorandum will be issued to provide guidance on the submission procedures and timelines
3. For information, guidance, and strict compliance.

By Authority of the OIC-Schools Division Superintendent

DELFIN A. BONDAD
Assistant Schools Division Superintendent
Officer-in-Charge

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL FORMS DATA REPORTS

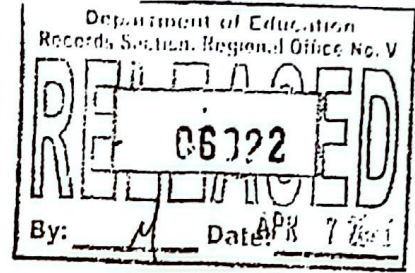
SGOD/Planning and Research/eSF7



San Roque, Virac, Catanduanes
052 - 8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo - Region V - Catanduanes



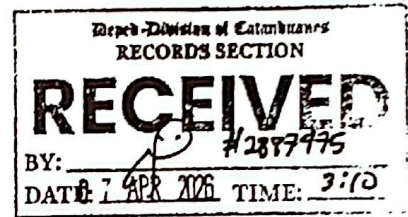
Republic of the Philippines
Department of Education
 REGION V - BICOL



06 April 2026

REGIONAL MEMORANDUM
 No. 00506, s. 2026

**DISSEMINATION OF ADVISORY ON ELECTRONIC SCHOOL FORM 7 (ESF7)
 DATA SUBMISSION FOR SY 2025-2026**



To : Assistant Regional Director
 Schools Division Superintendents
 Chief of Policy, Planning, and Research Division
 Chief of Administrative Division
 Chiefs, Schools Governance and Operations Division (SGOD)
 RO/SDO Administrative Officers V (HRMO)
 RO/SDO Planning Officers
 School Heads of Public Elementary and Secondary Schools
 All Others Concerned

1. For the information and guidance of all concerned, attached is a copy of Advisory dated March 31, 2026 on the Electronic School Form 7 (ESF7) Data Submission for School year 2025-2026.
2. All public schools are directed to prepare their ESF7 for SY 2025-2026.
3. Immediate dissemination of and strict compliance with this Memorandum is desired.

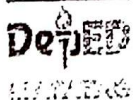

GILBERT T. SADSAD
 Regional Director

Encl.: As stated.

To be indicated in the Perpetual Index
 under the following subjects

BUDGET
 PLANS
 PROPOSALS

PPRD/rtb/msc
 04/06/2026



Address: Regional Center Site, Rawis, Legazpi City, 4500
 Telephone Nos.: 0969 516 9555
 Email Address: region5@deped.gov.ph
 Website: <http://region5.deped.gov.ph/>



DEPED V BICOL REGION

From: School Effectiveness Division <bhrod.sed@deped.gov.ph>
Sent: Tuesday, 31 March 2026 3:00 pm
To: DEPED I ILOCOS REGION; DEPED II CAGAYAN VALLEY; DEPED III CENTRAL LUZON; DEPED REGION IV-A CALABARZON; MIMAROPA REGION; DEPED V BICOL REGION; DepEd VI Western Visayas; DepEd Region VII Central Visayas; REGION VIII EASTERN VISAYAS; DEPED IX ZAMBOANGA PENINSULA; DEPED X NORTHERN MINDANAO; DEPED XI DAVAO REGION; DEPED XII SOCCSKSARGEN; DEPED REGION XIII CARAGA; DEPED CORDILLERA ADMINISTRATIVE REGION; DEPED NATIONAL CAPITAL REGION; Negros Island Region (NIR)
Cc: Bureau of Human Resources and Organizational Development Office of the Director; BHROD School Effectiveness Division; Marian Efondo; Ann Margaret Lazaro; Mave-ryn Jade Balean
Subject: ADVISORY on ESF7 Data Submission for SY 2025-2026
Attachments: [ADVISORY] ESF7 Data Submission - SY 2025-2026 - 20260331.pdf

Good day!

This Office issues this Advisory to inform all public schools to prepare their **Electronic School Form 7 (eSF7) for School Year (SY) 2025 – 2026**, relative to the issuance of DM-OUHROD-2025-1615 titled “*Accomplishment of the eSF7 for SY 2025–2026.*” As the tool for submitting eSF7 data has yet to be deployed by April 2026, all public schools are advised to ensure that their eSF7 data is complete and error-free in preparation for submission.

A separate memorandum will be issued to provide guidance on the submission procedures and timelines. Regional and Division Planning Officers are requested to extend technical assistance to schools throughout this process.

For information and appropriate action.

Thank you very much!

Signed by

DEXTER N. PANTE

Project Development Officer V

Officer-in-Charge, Office of the Director III

Bureau of Human Resource and Organizational Development





Republika ng Pilipinas

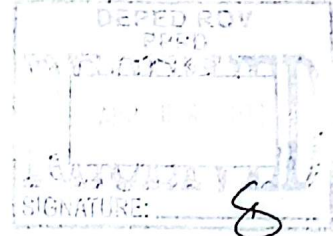
Department of Education

RECEIVED
 RECORDS SECTION, REGIONAL OFFICE
 MAR 31 2026
 By: [Signature] Time: 5:17 pm

BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT
OFFICE OF THE DIRECTOR

ADVISORY

31 March 2026



This Office issues this Advisory to inform all public schools to prepare their **Electronic School Form 7 (eSF7) for School Year (SY) 2025 - 2026**, relative to the issuance of DM-OUHROD-2025-1615 titled "Accomplishment of the eSF7 for SY 2025-2026." As the tool for submitting eSF7 data has yet to be deployed by April 2026, all public schools are advised to ensure that their eSF7 data is complete and error-free in preparation for submission.

A separate memorandum will be issued to provide guidance on the submission procedures and timelines. Regional and Division Planning Officers are requested to extend technical assistance to schools throughout this process.

For information and appropriate action.

Thank you very much!

[Signature]
DEXTER N. PANTE

Project Development Officer V
 Officer-in-Charge, Office of the Director III
 Bureau of Human Resource and Organizational Development



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
 Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
 Email Address: usec.hrod@depd.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	PAWIM-F-026	Rev	00
Effectivity	09.20.21	Page	1 of 1

