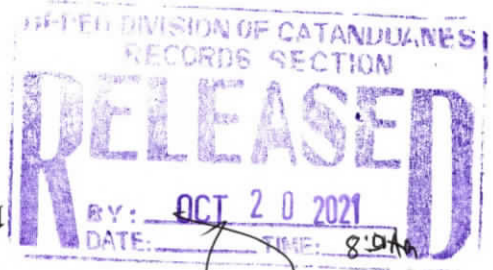




Republic of the Philippines
Department of Education
REGION V – BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES



October 18, 2021

DIVISION MEMORANDUM

OSDS-SGOD-DM- 471, s. 2021

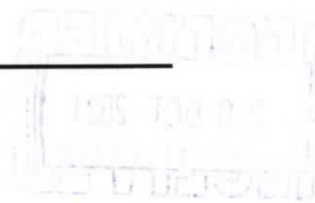
To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID, and SGOD
Education Program Supervisors
Public Schools District Supervisors/In-charge of the Districts
Public Elementary and Secondary School Heads
District and School Brigada Eskwela and ASP Coordinators
All Others Concerned

DIVISION GUIDELINES ON THE SEARCH FOR 2021 BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS AND SELECTION FOR SPECIAL AWARDS

1. Pursuant to DepEd Memorandum No. 48, s. 2021 titled, "2021 Brigada Eskwela Implementing Guidelines", and Regional Unnumbered Memorandum dated October 13, 2021, on the 2021 Brigada Eskwela Best Implementing Schools and Criteria this Office, through the SGOD-Social Mobilization and Networking Unit will conduct the Division Search for 2021 Brigada Eskwela Best Implementing Schools.
2. This search is open to all public elementary and secondary schools that implemented Brigada Eskwela from August 3 to September 30, 2021. This activity aims to recognize schools' exemplary effort in the implementation of Brigada Eskwela and partnership engagement with various stakeholders to support the implementation of BE-LCP in ensuring that quality basic education is provided to learners despite the challenges brought by the Covid-19 pandemic.
3. The search shall be in two stages, to wit:
 - a. Document Evaluation – The Division Selection and Evaluation Committee (DSEC) shall determine the top three (3) qualifiers in each category.
 - b. On-site Validation – If needed, the Division Selection and Evaluation Committee (DSEC) shall conduct the on-site validation to the top two qualifiers per category to determine the division winners on the Search for 2021 Brigada Eskwela Best Implementing Schools.
4. The search for 2021 Division Brigada Eskwela Best Implementing Schools is categorized as follows:



San Roque, Virac, Catanduanes
052 – 8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
DepEd Tayo – Region V - Catanduanes





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CATEGORY	ELEMENTARY	SECONDARY
	Number of Teachers	Number of Teachers
Small School	9 and below	15 and below
Medium School	10 – 29	16 – 30
Large School	30 – 50	31 – 50
Mega School	51 and above	51 and above

Note: Integrated School (Kindergarten to Grade 12) may choose which level they intend to participate in the selection. Ex., if they choose elementary, the documents for the secondary level shall not be included in the evaluation.

- Each District shall come up with their District Brigada Eskwela Evaluation Committee headed by the PSDS and has the responsibility of conducting the district level evaluation based on the enclosed guidelines. They are also invited to submit **1 entry per district, either an elementary or a secondary school, per Special Awards**. The district result including the individual School Rating Form with scanned MOV's and a PowerPoint presentation file format per criterion shall be emailed to socmob.ctd@deped.gov.ph.
- The hard copies of all documents of the best implementing schools (1st place) per category in each district shall also be forwarded to this Office, SGOD-Social Mobilization and Networking Unit **on or before November 9, 2021**, for the division level evaluation. Each criterion must be arranged in a separate folder. Only a **photocopy** of the documents shall be submitted. Late entries shall not be entertained.
- The School Head shall issue a certification on the actual number of teachers with plantilla who are teaching in the entry school shall be counted.
- Program of Works of ongoing projects should be properly documented (w/pictures – before, during, and after project implementation, official receipts/invoices, purchase order, etc.).
- New constructions such as handwashing facilities, comfort rooms, drainage, etc. funded by NGO's/private donors shall be counted under Resources Generated provided that it is a school-initiated project supported by valid documents and within the Brigada Eskwela period of implementation.
- For school-based initiated projects relative to the new Brigada Eskwela framework with a counterpart from LGU and/or private donors, only funds from the LGU, but not SEF fund, and the private entity shall be considered under Generated Resources.





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11. Only projects are done from **June to September 30, 2021**, shall be considered provided that:
- There is proof that the project was donated/acquired in support of the Brigada Eskwela program implementation.
 - Deed of Donations with Php 15,000.00 and above shall be properly notarized. A consolidated notarization is allowed.
 - Donations below Php 15,000.00 should be supported by an unnotarized Deed of Donation (attested by a witness with date donation was given) and/or similar Acknowledgement Receipt documents.
12. To qualify for the division level, there should only be one winning school per category and must obtain a score of **95% and above**.
13. The following is the composition of the Division Evaluation and Validation Committee:

CRITERIA	CATEGORY			
	SMALL (Elem & Sec)	MEDIUM (Elem & Sec)	LARGE (Elem & Sec)	MEGA (Elem & Sec)
A. Brigada Eskwela Partnerships Engagement Activities	Sarah S. Chiong, SEPS-SMM&E Jogene Alily San Juan, PDO II-CID	Anjo G. Tugay, SEPS-PRU Hidelita G. Posada, Dentist II-SHN	Imaculate T. Latorre, EPS II-SMN	Kristine Santelices, MO III-SHN
B. Resources Generated Relative to the New Brigada Eskwela Framework	Marife B. Brequillo, SEPS-SMN Mary Ann T. Obo, OSDS-Accounting	Rey C. Bonayon, PO III-PRU Charmaine C. Tejerero, OSDS-Accounting	Rosario B. Vegim, PDO I-YFD	Engr. Rodger Matienzo, EFU
C. Bayanihan Effort to Support the BE-LCP Implementation	Maria Audrea L. Vivo, PDO II-DRRM Ma. Theresa G. Abundo, Nurse II	Elizabeth S. Urbano, EPS II-HRD Peachy Rochelle Chavez, Librarian II-CID	Amylou B. Celso, Dentist II-SHN	Maribel B. Samonte, Nurse II-SHN
Chairperson:	Mary Jean S. Romero, SGOD Chief			
Vice-Chairperson:	Aroline T. Borja, SGOD EPS			





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12. The schedule of activities for the search is as follows:


Activity	Date
District Selection and Evaluation	November 3-5, 2021
Submission of Documents to the SDO-SGOD SocMobNet	November 8-9, 2021
Division evaluation of submitted documents	November 15-19, 2021
Onsite Validation (if needed)	November 22-23, 2021
Submission of Documents to ROV-ESSD	November 26, 2021
Gawad Parangal for 2021 BE Best Implementing Schools	January to February 2022

13. The search for 2021 Division Brigada Eskwela Best Implementing Schools under this Covid-19 pandemic shall be selected and evaluated by the attached contextualized selection criteria.

14. Expenses relative to the conduct of this activity shall be charged against the Local Fund, School MOOE, and Program Support Fund for BPLP subject to the usual accounting and auditing rules and regulations.

15. For more information, you may contact Marife B. Brequillo, SEPS, Social Mobilization, and Networking Unit at 09394513915/09958438071.

16. For information and guidance.


SUSAN S. COLLANO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

MBB/DM 2021-DIVISION GUIDELINES ON THE SEARCH FOR 2021 BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS
00 ___/October 18, 2021



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Enclosure to Division Memorandum No. _____, s. 2021

**CRITERIA ON THE SEARCH FOR 2021 BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS
 AND SPECIAL AWARDS**

CRITERIA	INDICATORS	Score	MOVs									
A. Brigada Eskwela Partnerships Engagement Activities – 40% <i>This pertains to the kind/impact of partnership engagement activities which may be measured in terms of the number of learners/teachers/non-teaching personnel who benefitted from the activity/ies</i>	1. Engaged/coordinated with the following entities for the implementation of school's programs, projects, and activities as indicated in the Brigada Eskwela School Workplan and/or BE-LCP. (10 points) <ul style="list-style-type: none"> • Parents/PTA • LGUs (Provl/Mun/Brgy) • Alumni/SSG/SPG • Community Members/Private Individuals • Religious Organizations • National Government Agencies (NGAs) • NGOs/Corporation • Civic Organizations/Associations • 4 Ps Beneficiaries 	10 2 1 1 1 1 1 1 1	<ul style="list-style-type: none"> • Letters stamped received by the partner entity • Pledge of Support or Statement of Interest Form 									
	2. Formalized partnership in support of the implementation of BE-LCP in the light of the pandemic and calamities which are responsive to the needs of the school and the learners – 10 pts <ul style="list-style-type: none"> • Presence of MOA, MOU, and Commitment Contracts – 10 pts • Presence of any 2 of the partnership agreements – 7 pts • Presence of 1 partnership agreement – 4 pts 3. Percentage of the learners, teachers, and non-teaching personnel who benefitted from the activities. (20 pts) <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Percentage (project beneficiaries)</th> <th style="text-align: center;">Equivalent Points</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">90-100%</td> <td style="text-align: center;">20</td> </tr> <tr> <td style="text-align: center;">75-89.99%</td> <td style="text-align: center;">15</td> </tr> <tr> <td style="text-align: center;">50-74.99%</td> <td style="text-align: center;">10</td> </tr> <tr> <td style="text-align: center;">49.99% and below</td> <td style="text-align: center;">5</td> </tr> </tbody> </table>	Percentage (project beneficiaries)		Equivalent Points	90-100%	20	75-89.99%	15	50-74.99%	10	49.99% and below	5
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	<p><i>Note: The actual score is divided by the highest possible score then the quotient shall be multiplied by 20%. The highest possible score is 60.</i></p> <p>Example:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Name of School</th> <th colspan="2">Learner</th> <th colspan="2">Teacher</th> <th colspan="2">Non-Teaching Personnel</th> <th rowspan="2">Total Score</th> <th rowspan="2">Percentage (%) Weighted Score</th> </tr> <tr> <th>Percentage</th> <th>Equivalent Points</th> <th>Percentage</th> <th>Equivalent Points</th> <th>Percentage</th> <th>Equivalent Points</th> </tr> </thead> <tbody> <tr> <td>ABC ES</td> <td>90-100%</td> <td>20</td> <td>90-100%</td> <td>20</td> <td>90-100%</td> <td>20</td> <td>60/60 = 1 x 20%</td> <td>= 20</td> </tr> </tbody> </table>	Name of School	Learner		Teacher		Non-Teaching Personnel		Total Score	Percentage (%) Weighted Score	Percentage	Equivalent Points	Percentage	Equivalent Points	Percentage	Equivalent Points	ABC ES	90-100%	20	90-100%	20	90-100%	20	60/60 = 1 x 20%	= 20																																						
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<p>B. Resources Generated Relative to the New Brigada Eskwela Framework – 30%</p> <p><i>This pertains to the resources generated to support the BE-LCP implementation and health and safety protocols. This shall be based on the prevailing market value of the items donated and reflect the equivalent volunteer man-hours generated from the partnership activities from June 1 to September 30, 2021.</i></p>	<p>Generated Resources - 30%</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="5">Elementary - Resources Generated (in peso)</th> </tr> <tr> <th>Small School</th> <th>Medium School</th> <th>Large School</th> <th>Mega School</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>100,000 and above</td> <td>200,000 and above</td> <td>400,000 and above</td> <td>600,000 and above</td> <td>30%</td> </tr> <tr> <td>90,000-99,999</td> <td>150,000-199,999</td> <td>300,000-399,999</td> <td>500,000-599,999</td> <td>25%</td> </tr> <tr> <td>80,000-89,999</td> <td>100,000-149,999</td> <td>200,000-299,999</td> <td>400,000-499,999</td> <td>20%</td> </tr> <tr> <td>79,999 and below</td> <td>99,999 and below</td> <td>199,999 and below</td> <td>399,999 and below</td> <td>15%</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="5">Secondary - Resources Generated (in peso)</th> </tr> <tr> <th>Small School</th> <th>Medium School</th> <th>Large School</th> <th>Mega School</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>200,000 and above</td> <td>400,000 and above</td> <td>600,000 and above</td> <td>1,000,000 and above</td> <td>30%</td> </tr> <tr> <td>150,000-199,999</td> <td>300,000-399,999</td> <td>500,000-599,999</td> <td>900,000-699,999</td> <td>25%</td> </tr> <tr> <td>100,000-149,999</td> <td>200,000-299,999</td> <td>400,000-499,999</td> <td>500,000-599,999</td> <td>20%</td> </tr> <tr> <td>99,999 and below</td> <td>199,999 and below</td> <td>399,999 and below</td> <td>499,999 and below</td> <td>15%</td> </tr> </tbody> </table> <p><i>Note: Php 37.50 per volunteer man-hour shall be used in computing the voluntary works and services (ordinary labor).</i></p> <p style="text-align: center;"><i>For skilled works, it depends upon the prevailing rate in the community.</i></p> <p style="text-align: center;"><i>For Brigada Pagbasa volunteer readers and tutors who are licensed professionals, the rate per hour will be Php250 while the non-graduates' is Php150.</i></p>	Elementary - Resources Generated (in peso)					Small School	Medium School	Large School	Mega School	Percentage	100,000 and above	200,000 and above	400,000 and above	600,000 and above	30%	90,000-99,999	150,000-199,999	300,000-399,999	500,000-599,999	25%	80,000-89,999	100,000-149,999	200,000-299,999	400,000-499,999	20%	79,999 and below	99,999 and below	199,999 and below	399,999 and below	15%	Secondary - Resources Generated (in peso)					Small School	Medium School	Large School	Mega School	Percentage	200,000 and above	400,000 and above	600,000 and above	1,000,000 and above	30%	150,000-199,999	300,000-399,999	500,000-599,999	900,000-699,999	25%	100,000-149,999	200,000-299,999	400,000-499,999	500,000-599,999	20%	99,999 and below	199,999 and below	399,999 and below	499,999 and below	15%	30	<ul style="list-style-type: none"> • Summary list of donations • BE Form 4 (Attendance Sheet) • BE Form 1 (School Consolidated Report) • BE Form 1.2 • BE Form 5 (Records of Donations Received) • Deed of Donation/ Acceptance • Acknowledgment Receipts • Disbursement Vouchers (for LGU donation) • Official Receipts • Pictures
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<p>C. Bayanihan effort to support the BE-LCP implementation – 30%</p> <p><i>This shall reflect the impact of Brigada Eskwela in terms of community participation and level of awareness on education programs. This shall also include the response of the community in making conducive learning spaces at homes and the partnership initiative for literacy and numeracy.</i></p>	<p>1. Presence of updated and approved BE-LCP (SY: 2021-2022) – 10 pts</p> <p>2. Partnerships initiative done by the school in support of the implementation of BE-LCP – 20 pts</p> <ul style="list-style-type: none"> • Coordination with LGUs/NGOs on the Disinfection of School • Mobilization of essential items relative to Covid-19 • Mobilization of teaching and learning supplies and materials • Implementation of Gulayan sa Paaralan/Tahanan • Partnership with stakeholders on the distribution and retrieval of modules • School Reading Program • WinS Program • Partners/Volunteers Appreciation • Other School-Based Initiatives <p>Presence of 8-10 activities conducted – 20 pts Presence of 6-7 innovations – 16 pts Presence of 4-5 innovations – 12 pts Presence of 2-3 innovations – 8 pts Presence of 1 innovation – 4 pts</p>	<p>30</p>	<ul style="list-style-type: none"> • Approved BE-LCP • Approved Project Proposal • Notice of Meeting • Minutes of Meeting • Attendance Sheet • Distribution List of Beneficiaries • Narrative/ Accomplishment Report • Pictures
TOTAL		100%	



2021 Brigada Eskwela Best Implementing Schools - Special Awards				
#	Special Awards	Criteria		
1	Best School Community Home Partnerships	Impact of School-Community Home Partnerships to Performance Indicators of the School (40%)	Sustainability of School/Community/Home Partnerships (Resolutions Enacted) 30%	Creativity and Innovation on School Community Home Partnerships 30%
2	Best Home Learning Spaces	Impact of Home Learning Spaces to Learners (40%)	Sustainability (30%)	Creativity and Innovation on Best Home Learning Spaces 30%
3	Best Partnership Engagement Activity	Impact of Partnership Engagement Activity to the critical needs of the school (40%)	Sustainability of Partnership Engagement Activity (30%)	Creativity and Innovation on the Partnership Engagement Activity 30%
4	Best Brigada Eskwela Collaboration at the School District	Impact of Brigada Eskwela in the District (40%)	Generated Resources of the School District (30%)	Creativity and Innovation on Brigada Eskwela Collaboration (30%)
5	Most Prepared School	Impact of the School Initiatives to the Learners (40%)	School Safety Preparedness Guide (30%)	Creativity and Innovation on School Preparation Activities (30%)
				TOTAL
				100%
				100%
				100%
				100%
				100%