

DepEd - Division of Catanduanes
RECORDS SECTION

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BY: *[Signature]* No: 333
DATE: 03 APR 2025 TIME: 2:25



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

April 3, 2025

DIVISION MEMORANDUM
No. 333, s. 2025

VALIDATION OF BASIC EDUCATION INFORMATION SYSTEM (BEIS) SCHOOL PROFILE

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors/In-Charge of the District
Public and Private School Heads
All Others Concerned

1. In reference to DepEd Order No. 27, s. 2019 titled, "Guidelines on the Yearly Collection of Data/ Information Requirements and Validation Processes", the legal basis for the collection and generation of quality annual data in the Basic Education Information System, this office informs the field the attached list of focal persons/ program owners whose main function is to check the accuracy and validate the BEIS data gathering forms.
2. The BEIS School Profile Uploading Facility for SY 2024-2025 is available since **March 25, 2025**, and the conduct of the data validation by the Focal Persons/ Program Owners will be conducted in their respective office/ unit.
3. Expenses relative to the conduct of the above-mentioned activity shall be charged against Division/ School MOOE/ local and other eligible sources of funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and strict compliance to this Memorandum is desired.

By Authority of the OIC-Schools Division Superintendent

[Signature]
EVA S. TOLENTINO
Administrative Officer V
Officer-in-Charge *[Signature]*



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Enclosure 1 of Division Memorandum No. 999, s. 2025

List of Focal Persons/ Program Owners

A. Private School Profile

Focal Persons/ Program Owners	Table/ Boxes	Pages
Ma. Rita SR. Tablate	SchInfo	1
	Tables 1-2	2
	Table 4A-4B	4
	Table 5	5
	Table 6-7	6
	Table 8-9	7
	Table 10-13	8
	Table 14-15	9
	Table 16, Box 1	10, 11
	Box 2	13
Box 5	19-20	
Amelia B. Cabrera	Table 3	14
Rosario B. Vegim	Boxes 3-4	14 -18

B. State and Local Universities and Colleges Profile (SLUCP)

Focal Persons/ Program Owners	Table/ Boxes	Pages
Rey C. Bonayon	State and Local Universities and College School Profile	1
Ma. Rita SR. Tablate	Tables 1-2	2
	Table 4	4
	Table 5	5
	Table 6-7	6
	Table 8-9	7
	Table 10-13	8
	Table 14-15	9
	Table 16, Box 1	10, 11
	Table 17	12
	Box 2	13
Box 5	19-20	
Rosario B. Vegim	Boxes 3-4	14 -18

C. Government Junior High School Profile

Focal Persons/ Program Owners	Table/ Boxes	Pages
Rey C. Bonayon	School Information	1
	Table 1	2
Amelia B. Cabrera	Table 2	3
	Table 3	4
	Table 4	5
	Table 22	14



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TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

Gina L. Custodio	Table 5	6
Marichelle B. Llave	Table 6	6
	Table 8	7
	Table 9	8
	Table 10	9
	Table 11	10
	Table 16-17	12
	Table 18-21	13
Carol P. Gil	Table 7	6
	Table 23	15
	Table 24-27	16
Romel G. Petajen – CID Mary Jean S. Romero – SGOD	Table 12-15	11
Floren P. Clavo	Box 2	15
Ma. Lourdes M. Sorra	Box 3	17
	Boxes 4-5	18
	Box 6	19
Jennifer B. Metica	Table 28	20
	Table 29	21
	Table 30	22
	Box 7	23
	Table 31	24
	Table 32	25
Angelo James O. Aguinalde	Table 33	26
Rodger Matienzo	Box 8	26
	Box 9	27-28
	Table 34	29
	Box 11	29
Amylou B. Celso	Table 35	30-31
	Box 12	31
	Box 13	32
	Table 36	32
	Table 37-39	33
	Box 14	34
	Box 15	35
	Box 16	36
	Box 17	37
	Boxes 18-20	38
	Boxes 21-23	39
Rosario B. Vegim	Boxes 24-25	40-41
Fidel A. Vegim	Box 26	42
	Table 40	43
	Box 27	44
Maria Audrea L. Vivo	Table 41	45
	Table 42	46
	Box 28	47-48
	Box 29	49
	Box 30	50-52
	Box 31	53-56
Box 32	57	



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D. Government Senior High School Profile

Focal Persons/ Program Owners	Table/ Boxes	Pages
Rey C. Bonayon	School Information	1
	Tables 1-2	2
Amelia B. Cabrera	Table 4	5
Marichelle B. Llave	Table 5	6
	Table 7	7
	Table 8	8
	Table 9	9
	Tables 10-11	10
	Table 15-16	12
	Table 17-20	13
	Table 21	14-15
Carol P. Gil	Table 6	6
	Table 12-14	11
Nino Gerard L. Ceneta	Table 22	16
Romel G. Petajen	Box 1	17
Floren P. Clavo	Box 2	17
Ma. Lourdes M. Sorra	Box 3	18
	Boxes 4-5	19
	Box 6	20
Jennifer B. Metica	Table 23	21
	Table 24	22
	Box 7	23
	Box 8	24
	Table 25	25
	Table 26	26
Angelo James O. Aguinalde	Table 27	27
Rodger Matienzo	Box 9	27
	Box 10	28
	Table 28	30
	Box 11-12	30
Amylou B. Celso	Table 29	31-32
	Box 13	32
	Box 14	33
	Table 30	33
	Table 31-33	34
	Box 15	34
	Box 16	36
	Box 17	37
	Box 18	38
	Box 19-21	39
	Boxes 22-24	40
Rosario B. Vegim	Box 25-26	41
Fidel A. Vegim	Box 27	42
	Table 34	43
	Box 28	44
Maria Audrea L. Vivo	Table 35	45
	Table 36	46



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	Box 29	47-48
	Box 30	49
	Box 31	50
	Box 32	51-56
	Box 33	57

E. Government Elementary School Profile

Focal Persons/ Program Owners	Table/ Boxes	Pages
Rey C. Bonayon	School Information	1
	Box 1	2
Marivic L. Camacho	Tables 1-2	3
Gina L. Custodio	Table 3	4
	Table 4	5
	Table 5	6
Marichelle B. Llave	Table 6	8
	Tables 7-8	9
	Table 9	10
	Table 10	11
	Table 11	12
	Tables 12-13	13
	Tables 16-18	15
Romel G. Petajen – CID Mary Jean S. Romero – SGOD	Table 19	14
Romel G. Petajen	Tables 14-15	14
Romel G. Petajen	Box 2	16
Floren P. Clavo	Box 2	16
Ma. Lourdes M. Sorra	Box 4	17
	Box 5	18
	Box 6-7	19
Jennifer B. Metica	Table 20	20
	Table 21	21
	Table 22	22
	Box 8	23
	Table 23	24
	Table 24	25
Angelo James O. Aguinalde	Table 25	26
Rodger Matienzo	Box 9	26
	Box 10	27
	Table 26	29
	Box 11-12	29
Amylou B. Celso	Table 27	30-31
	Box 13	31
	Box 14	32
	Table 28	32
	Table 29-31	33
	Box 15	34
	Box 16	35
	Box 17	36
	Box 18	37



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TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

	Boxes 19-21	38
	Boxes 22-24	39
Rosario B. Vegim	Box 25-26	40
Fidel A. Vegim	Box 27	42
	Table 32	43
	Box 28	44
Maria Audrea L. Vivo	Table 33	45
	Table 34	46
	Box 29	47-48
	Box 30	49
	Box 31	50-51
	Box 32	53-55