



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES
BIDS AND AWARDS COMMITTEE (BAC)
Virac, Catanduanes

INVITATION TO BID

Food & Accommodation

CONDUCT OF DIVISION ROLL-OUT OF HIGHER ORDER THINKING SKILLS (HOTS) PROFESSIONAL LEARNING PACKAGES (PLP) FOR ENGLISH, SCIENCE AND MATH TEACHERS

1. The **DepEd, Schools Division Office of Catanduanes**, through the **GAA CY 2023** intends to apply the sum of **Two Million Seven Hundred Eighty-Six Thousand Four Hundred Pesos Only (Php2,786,400.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Food and Accommodation- Division Roll-Out of Higher Order Thinking Skills (HOTS) Professional Learning Packages (PLP) for English, Science and Math Teachers**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DepEd, Schools Division Office of Catanduanes** now invites bids for the above Procurement Project. Delivery of Goods is required eight (8) days. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

ITEMS & DESCRIPTION	Quantity	Approved Budget for the Contract
Food and accommodation- November 21-30, 2023	1 st wave= 431 pax	Php2,786,400.00
Conduct of Division Roll-Out of Higher Order Thinking Skills- (HOTS) Professional Learning Packages (PLP)for English, Science and Math Teachers	2 nd wave= 352 pax	

MENU:

November 21, 2023- 1st Wave (Day 1)

- with accommodation= 106 pax
- without accommodation= 325 pax

Breakfast : Plain/fried rice, scrambled egg, tortang talong, tuyo,
coffee/milk
Snacks-AM : Baked macaroni, sandwich, juice
Lunch : Plain rice, fish cusido, mechado, soup, guisado sayote,
mixed fruits, water
Snacks PM : Turon, iced tea
Dinner : Plain rice, lumpia, shanghai, chicken, veggies, water, dessert

November 22, 2023- 1st Wave (Day 2)

-with accommodation = 106 pax

-without accommodation= 325 pax

Breakfast : Plain/fried rice, sunny side-up egg, hotdog, coffee/milk
Snacks AM : Carbonara, sandwich, cucumber juice
Lunch : Plain rice, chicken adobo, adobo sitaw, fish fillet, mixed fruits, juice
Snacks PM : Sotanghon guisado, bread, juice
Dinner : Plain rice, menudo, fried fish, ensaladang talong, dessert, water

November 23, 2023- 1st Wave (Day 3)

- with accommodation = 106 pax

- without accommodation = 325 pax

Breakfast : Plain/fried rice, pork tocino, boiled egg, daing, coffee/milk
Snacks AM : Lasagna, garlic bread, iced tea
Lunch : Plain rice, pork sinigang, fried fish, lumpia shanghai, salad, juice
Snacks PM : Pancit canton, bread, juice
Dinner : Plain rice, porkchop, ampalaya, soup, dessert, water

November 24, 2023- 1st Wave (Day 4)

- with accommodation = 106 pax

- without accommodation = 325 pax

Breakfast : Plain/fried rice, scrambled egg, tortang talong, tuyo, coffee/milk
Snacks AM : Dinuguan, puto, iced tea
Lunch : Plain rice, beef with cauliflower, rellenong bangus, pinangat, banana, soup, water
Snacks PM : Clubhouse sandwich, juice
Dinner : Plain rice, chicken, veggies, beef broccoli, dessert, water

November 27, 2023- 2nd Wave (Day 1)

- with accommodation = 56 pax

- without accommodation = 296 pax

Breakfast : Plain/fried rice, scrambled egg, tortang talong, tuyo, coffee/milk
Snacks AM : Spaghetti, toasted bread, juice
Lunch : Plain rice, beef with cauliflower, rellenong bangus, pinangat, banana, soup, water
Snacks PM : Latik, juice
Dinner : Plain rice, pork estofado, fried fish, soup, dessert, water

November 28, 2023- 2nd Wave (Day 2)

- with accommodation = 56 pax

- without accommodation = 296 pax

Breakfast : Plain/fried rice, pork tocino, boiled egg, daing, coffee/milk
Snacks AM : Lasagna, garlic bread, iced tea
Lunch : Plain rice, pork sinigang, fried fish, lumpia shanghai, juice
Snacks PM : Pancit canton, bread, juice
Dinner : Plain rice, lechon kawali, ampalaya, soup, dessert, water

November 29, 2023- 2nd Wave (Day 3)

-with accommodation = 56 pax

-without accommodation= 296 pax

Breakfast : Plain/fried rice, sunny side-up egg, hotdog, coffee/milk
Snacks AM : Carbonara, sandwich, cucumber juice

Lunch : Plain rice, mixed seafood with chili, pork adobo, pinakbet, soup, water
Snacks PM : Hamburger, chips, juice
Dinner : Plain rice, buttered chicken, sweet and sour fish, veggies, dessert, water

November 30, 2023- 2nd Wave (Day 4)

- **with accommodation = 56 pax**
- **without accommodation = 296 pax**

Breakfast : Plain/fried rice, scrambled egg, tortang talong, tuyo, coffee/milk
Snacks AM : Baked macaroni, sandwich, juice
Lunch : Plain rice, pork giniling, barbeque,, veggies, soup, banana, water
Snacks PM : Turon, iced tea
Dinner : Plain rice, roasted chicken, lumpiang shanghai, veggies, soup, dessert, water

Terms and Condition for the Supplier:

- 4 Air conditioned function room good for 113 pax
- Seminar-type arrangement of tables and chairs for workshop
- With a reliable internet connection
- Provide extension wires
- Overflowing of free coffee
- Clean restrooms
- Projector and white screen
- Whiteboard, marker and eraser

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is restricted to Filipino citizen/sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from Schools Division Office of Catanduanes and inspect the Bidding Documents at the address given below during Monday to Friday from 8:00 AM to 5:00 PM.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 13- Nov. 3, 2023** from the given address and website below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

6. The **DepEd, Schools Division of Catanduanes** will hold a **Pre-Bid Conference** on **October 20, 2023 at 10:30 AM** at **SDO- CID Office**, and/or through video conferencing, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at **SDO-CID Office** on or before **November 3, 2023 at 10:30 AM**. Late bids shall not be accepted.

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on **November 3, 2023 at 10:30 AM** at the **SDO- CID Office**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Prior to Bid Opening, representative of bidders should present and submit to the BAC **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
11. The **DepEd, Division of Catanduanes**, reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

MA. LUISA T. DELA ROSA
Chairman, Bids and Awards Committee
DepEd, Division Office, Virac, Catanduanes
CP No. 09476099689
www.depedrovcatanduanes.com

MA. LUISA T. DELA ROSA
BAC Chairman

**CONDUCT OF DIVISION ROLL-OUT OF HIGHER ORDER THINKING
 SKILLS (HOTS) PROFESSIONAL LEARNING PACKAGES (PLP) FOR
 ENGLISH, SCIENCE AND MATH TEACHERS**

PROJECT SCHEDULE

NO.	ACTIVITY	DURATION (days)	START	END
1.	Advertisement/Posting of Invitation to Bid	7	Oct. 13, 2023	Oct. 19, 2023
2.	Issuance of Bidding Documents	1	Oct. 13, 2023 to Nov. 3, 2023	
3.	Pre-Bid Conference	1	Oct. 20, 2023- 10:30 AM, CID Office	
4.	Issuance of Bid Bulletin (if any)	7		
5.	Deadline of Submission and Receipt of Bids/ Bid Opening	1	Nov. 3, 2023- 10:30 AM, CID Office	
6.	Bid Evaluation	1	Nov. 6, 2023	
7.	Post-qualification	2	Nov. 7-8, 2023	
8.	Approval of Resolution to Award/Issuance of Notice of Award	1	Nov. 9, 2023	
9.	Contract Preparation and Signing	1	Nov. 10, 2023	
10.	Approval of contract by higher authority	1	Nov. 13, 2023	
11.	Issuance of Notice to Proceed	1	Nov. 14, 2023	

MA. LUISA T. DELA ROSA
BAC Chairman

MARY JEAN S. ROMERO
Vice-Chairman

MA. CIELO C. TUBALE
Member

JESSLYN T. TAWAY
Provisional Member

ROMEL G. RETAJEN
Member

GINA L. CUSTODIO
Member