



Republic of the Philippines  
**Department of Education**  
Region V (Bicol)  
**SCHOOLS DIVISION OF CATANDUANES**  
**BIDS AND AWARDS COMMITTEE**

**INVITATION TO BID**

**CY 2023 PROGRAM SUPPORT FUND (PSF) - CONVERSION OF SPED CENTER INTO INCLUSIVE LEARNING RESOURCE CENTER (ILRC)**

1. The *Department of Education, Schools Division Office of Catanduanes*, through the 2023 Government Appropriation Act (GAA) intends to apply the sum of **Four Million Six Hundred Forty-Nine Thousand Nine Hundred Five Pesos Only (P4,649,905.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *CY 2023 PSF-Conversion of SPED Center Into Inclusive Learning Resource Center (ILRC)*. Bids received in exceed the ABC shall be automatically rejected at bid opening.

Name of School	Municipality	Scope of Work	No. of CL	Approved Budget for the Contract ABC (Php)
Juan M. Alberto Memorial Elem. School (JMAMES)-SPED Center	Virac	Repair/Rehabilitation of Multi-Purpose Workshop Building to be Converted to Daily Living Skills Room (11.00m x 12.00m)	1	1,146,708.29
		Repair and Improvement of Bldg. No. 4 – 2 Stry – 6 Cl (7.00mx9.00/room)	6	3,503,196.71
<b>Grand Total</b>				<b>4,649,905.00</b>

2. The **DepEd, Schools Division Office of Catanduanes** now invites bids for the above Procurement Project. Completion of the Works is required **90 calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II, Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184.
4. Interested bidders may obtain further information from Schools Division Office of Catanduanes and inspect the Bidding Documents at the address given below from **8:00 AM to 5:00 PM**.
5. A complete set of Bidding documents may be acquired by interested bidders on **April 28 to May 18, 2023** from given address *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The Schools Division Office of Catanduanes will hold a **Pre-Bid Conference on May 5, 2023 at 1:30 PM at SDO-CID Office** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at **SDO- CID Office** on or before **May 18, 2023 at 1:30 PM**. Late bids shall not be accepted.
8. All bids must be accompanied by bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **May 18, 2023 at 1:30 PM at SDO-CID Office**. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. Prior to Bid Opening, a representative of bidders should present and submit to the BAC a Letter of Intent and a Special Power of Attorney stating the detailed activities which he/she will perform relative to the bidding at hand.

11. The *DepEd, Schools Division Office of Catanduanes*, reserves the right to reject any and all bids, declare a failure of bidding, not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:  
**MA. LUISA T. DELA ROSA**  
 Chairman, Bids and Awards Committee  
 DepEd, Division Office, Virac, Catanduanes  
 CP No. 09476099689  
[www.depedrovcatanduanes.com](http://www.depedrovcatanduanes.com)

**MA. LUISA T. DELA ROSA**  
 BAC Chairman

**CY 2023- PSF- CONVERSION OF SPED CENTER INTO INCLUSIVE  
 LEARNING RESOURCE CENTER - JMAMES**

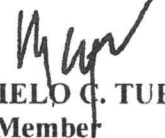
**PROJECT SCHEDULE**

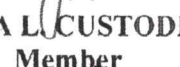
NO.	ACTIVITY	DURATION (days)	START	END
1.	Pre-Procurement Conference	1 CD	April 20, 2023	
2.	Advertisement/Posting of Invitation to Bid	7	April 28, 2023	May 4, 2023
3.	Issuance of Bidding Documents		April 28, 2023	May 18, 2023
4.	Pre-Bid Conference	1	May 5, 2023- 1:30 PM- CID Office	
5.	Issuance of Bid Bulletin (if any)	7		
6.	Deadline of Submission and Receipts of Bids/Bid Opening	1	May 18, 2023- 1:30 PM- CID Office	
7.	Bid Evaluation	1	May 19, 2023	
8.	Post-qualification	2	May 22-23, 2023	
9.	Approval of Resolution to Award/Issuance of NOA	1	May 24, 2023	
10.	Contract Preparation and Signing	1	May 25, 2023	
11.	Approval of contract by higher authority	1	May 26, 2023	
12.	Issuance of Notice to Proceed	1	May 29, 2023	
13.	Pre-Implementation Meeting	1		


**MA. LUISA T. DELA ROSA**  
 BAC Chairman


  
**MARY JEAN S. ROMERO**  
 Vice-Chairman

  
**ROMEL G. PETAJEN**  
 Member

  
**MA. CIELO C. TUBALE**  
 Member

  
**GINA L. CUSTODIO**  
 Member

  
**AROLINE T. BORJA**  
 Provisional Member

  
**RODGER A. MATIENZO**  
 BAC TWG/ Engineer III

  
**EVA S. TOLENTINO**  
 Head- BAC Secretariat