



INVITATION TO BID

FOOD AND ACCOMMODATION

ICT LITERACY TRAINERS' TRAINING-WORKSHOP FOR SCHOOL ICT COORDINATORS

1. The *DepEd, Division of Catanduanes*, through the *GAA CY 2016* intends to apply the sum of **Six Hundred Ninety Three Thousand Six Hundred Pesos Only (Php693,600.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *Food and Accommodation in connection with the ICT Literacy Trainers' Training-Workshop for School ICT Coordinators*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DepEd, Division of Catanduanes* now invites bids for *Food and Accommodation –ICT Literacy Trainers' Training-Workshop for School ICT Coordinators*. Completion of the Work is required three (3) days for every batch. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II - Instruction to Bidders.

ITEMS & DESCRIPTION	Quantity	Approved Budget for the Contract
Food and Accommodation- ICT LITERACY TRAINERS TRAINING- WORKSHOP FOR SCHOOL ICT COORDINATORS Batch 1- 84 participants- Nov. 21-23, 2016 Batch 2- 98 participants- Dec. 1-3, 2016 Batch 3- 95 participants- Dec. 5-7, 2016 Trainers – 3 persons – for 12 days	280 participants	Php693,600.00

Description:

Breakfast, Lunch, Dinner, Snacks-AM and PM and accommodation for three (3) days for every batch

Menu: BATCH 1

NOVEMBER 21, 2016

Breakfast: Plain rice, tinapa, sunny side-up egg, coffee

Snacks AM: Baked macaroni, garlic bread, juice

Lunch: Plain rice, ampalaya con carne, beef steak, buko pandan

Snacks PM: Tuna sandwich, juice

Dinner: Plain rice, fried fish, humba, fruit salad

NOVEMBER 22, 2016

Breakfast: Plain rice, longganisa, tuyo with kamatis, coffee/milo

Snacks AM: Sotanghon guisado, bread, juice

Lunch: Plain rice, hamonado, laing, salad

Snacks PM: Siopao, juice

Dinner: Plain rice, kare-kare with bagoeng, fish fillet, fruits

NOVEMBER 23, 2016

Breakfast: Fried rice, daing, scrambled egg, coffee/milo
Snacks AM: Spaghetti with bread, juice
Lunch: Plain rice, chicken adobo, chopsuey, fruits
Snacks PM: Ham and egg sandwich, juice
Dinner: Plain rice, chicken curry, fried fish, banana

BATCH 2

DECEMBER 1, 2016

Breakfast: Plain rice, longganisa, daing/tuyo with kamatis, coffee
Snacks AM: Palabok, garlic bread, juice
Lunch: Plain rice, laing, beefsteak, banana
Snacks PM: Cheese pimiento sandwich, juice
Dinner: Plain rice, paksiw na bangus, fried chicken, pakwan

DECEMBER 2, 2016

Breakfast: Plain rice, hotdog, tinapa, coffee/milo
Snacks AM: Bihon guisado with ibos, juice
Lunch: Plain rice, beef caldereta, ampalaya con carne, banana
Snacks PM: Cheese burger, softdrinks
Dinner: Plain rice, ginisang sayote, adobo, fresh fruits

DECEMBER 3, 2016

Breakfast: Fried rice, corned beef with potato, scrambled egg, coffee/milo
Snacks AM: Pancit canton with bread, juice
Lunch: Plain rice, pakbet, chicken adobo, pakwan
Snacks PM: Ham and egg sandwich, juice
Dinner: Plain rice, chicken tinola, fried fish, fruit salad

BATCH 3

DECEMBER 5, 2016

Breakfast: Plain rice, tocino, tinapa with kamatis, coffee/milo
Snacks AM: Spaghetti, garlic bread, juice
Lunch: Plain rice, hamonado, laing, buko pandan
Snacks PM: Siopao, juice
Dinner: Plain rice, chicken curry, fish fillet, mango

DECEMBER 6, 2016

Breakfast: Plain rice, egg, longganisa, fresh fruits, coffee/milo
Snacks AM: Palabok, bread, juice
Lunch: Plain rice, fish sarciado, adobong kangkong, banana
Snacks PM: Cheese burger, juice
Dinner: Plain rice, kare-kare with bagoong, chicken barbecue, fruits

DECEMBER 7, 2016

Breakfast: Fried rice, daing, scrambled egg, longganisa, fresh fruit, coffee/milo
Snacks AM: Bihon guisado, bread, juice
Lunch: Plain rice, pork litson kawali, enseladang talong, fruits
Snacks PM: Ham and egg sandwich, juice
Dinner: Plain rice, porkchop, laing, banana, water

Specification for the Training Venue:

1. Air-conditioned/well-ventilated session hall
 2. LCD Projector
 3. With internet connectivity
 4. Sound System
 5. Bedrooms with Comfort Rooms (can accommodate the participants and trainers)
3. A complete set of Bidding Documents may be purchased by interested bidders from **October 26, 2016 to November 15, 2016** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of One Thousand Pesos Only (**Php1,000.00**).

4. The **DepEd, Division of Catanduanes** will hold a *Pre-Bid Conference* on November 2, 2016 at 3:00 P.M. at BAC Office, which shall be open to all interested parties who have purchased the Bidding Documents.
5. Bids must be delivered to the address below on or before November 15, 2016 at 9:00 o'clock A.M. at BAC Office. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on November 15, 2016 at 9:00 A.M. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
6. Prior to Bid Opening, representative of bidders should present and submit to the BAC a **Special Power of Attorney** stating the detailed activities which he/she will perform relative to the bidding at hand.
7. The *DepEd, Division of Catanduanes*, reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
8. For further information, please refer to:

BERNIE C. DESPABILADERO
Chairman, Bids and Awards Committee
DepEd, Division Office, Virac, Catanduanes
CP No. 09062470642


BERNIE C. DESPABILADERO
BAC Chairman

**ICT LITERACY TRAINERS' TRAINING/WORKSHOP FOR SCHOOL ICT
COORDINATORS**

Batch 1- Nov. 21-23, 2016

Batch 2- Dec. 1-3, 2016

Batch 3- Dec. 5-7, 2016

PROJECT SCHEDULE

NO.	ACTIVITY	DURATION (days)	START	END
1.	Preparation of Bidding Documents	4		
2.	Pre-Procurement Conference	1		
3.	Invitation to Bid (Advertisement/ Posting)	7	October 26, 2016	Nov. 1, 2016
4.	Issuance of Bidding Documents		October 26, 2016	Nov. 15, 2016
5.	Pre-Bid Conference	1	Nov. 2, 2016 at 3:00 PM- BAC Office	
6.	Issuance of Bid Bulletin (if any)	7	November 9, 2016	
7.	Receipt and Opening of Bids	1	Nov. 15, 2016 at 9:00 AM- BAC Office	
8.	Bid Evaluation and Post- Qualification	2	Nov. 15, 2016- 1 PM	Nov. 16, 2016
9.	Contract Award (RTA, NOA, Contract, NTP)	3	Nov. 17, 2016	Nov. 18, 2016

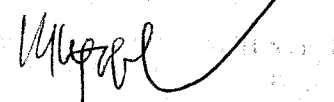

BERNIE C. DESPABILADERO
BAC Chairman

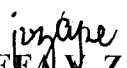

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