

DepEd - Division of Catanduanes  
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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL  
**TANGGAPANG PANSANGAY NG CATANDUANES**

January 22, 2025

**MEMORANDUM TO:**

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| Aileen T. Timajo, AO II              | Lara Melissa T. Tito, AO II       |
| Alexa May B. Abundo, AO II           | Legie M. Padilla, AO II           |
| Annie Geisha B. Matienzo, AO II      | Lyn Antoneth C. Tederera, AO II   |
| April P. Samudio, AO II              | Ma. Carissa M. Guerrero, AO II    |
| Chanda L. Soliveres, AO II           | Ma. Dolores T. Cerdon, AO II      |
| Christian V. Belchez, AO II          | Maricris T. Sarmiento, AO II      |
| Christine Louise S. De Leon, AO II   | Mary Grace P. Villarino, AO II    |
| Debbie B. Go, AO II                  | Nanet S. Sarmiento, AO II         |
| Eddie A. Magno, AO II                | Naoemi Sharmaine M. Arcega, AO II |
| Emelda S. Soneja, AO II              | Naomi C. Santelices, AO II        |
| Ernest John T. Soner, AO II          | Rachel Mae V. Pascua, AO II       |
| Eugene Jimi Patrick V. Valeza, AO II | Regine F. Ogena, AO II            |
| Fatima F. Joson, AO II               | Reimarl M. Fuentesbella, AO II    |
| Gian Jay A. Sarmiento, AO II         | Richelle A. Agapen, AO II         |
| Jake M. Tablo, AO II                 | Richelle T. Siso, AO II           |
| Janice S. Gianan, AO II              | Rizza Mae B. Alcantara, AO II     |
| Jannette S. Marquez, AO II           | Rodolfo D. Morandarte Jr., AO II  |
| Jasmin Jay M. Benavidez, AO II       | Roselle T. Bartolome, AO II       |
| Jerald A. Sualibio, AO II            | Sarah Kay B. Sarmiento, AO II     |
| Jerald D. Sabayle, AO II             | Shene T. Villamartin, AO II       |
| Jessica T. Condeno, AO II            | Vilma S. Benavidez, AO II         |
| Jether Dan T. Torrecampo, AO II      | Jonah Ann M. Valenzuela, AO II    |
| Jonnell A. Sarmiento, AO II          | Julie Ann R. Gonzales, AO II      |
| Kristina L. Vivo, AO II              | Lanie B. Mendoza, AO II           |
| Jean Flor Q. Cestina, AO II          | Jake D. Tomagan, AO II            |
| Roselyn F. Bernardino, AO II         |                                   |

**THRU: The School Heads and Public Schools District Supervisors**

Relative to the Implementation of the Second Tranche of the Updated Salary Schedule for Civilian Government Personnel under Executive Order (EO) No. 64, 2024, you are hereby advised to report on **January 24, 2025 (Friday), 8:00 AM to 5:00 PM** at SDO-Terrace to attend the workshop on the preparation of Notice of Salary Adjustment (NOSA) for FY 2025.

Please bring soft copy of service record, laptop and extension cord.

For your information and compliance.

By Authority of the OIC-Schools Division Superintendent:

*[Signature]*  
**ATTY. NORLITO JR. P. AGUNDAY**  
Attorney III  
Officer-In-Charge



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