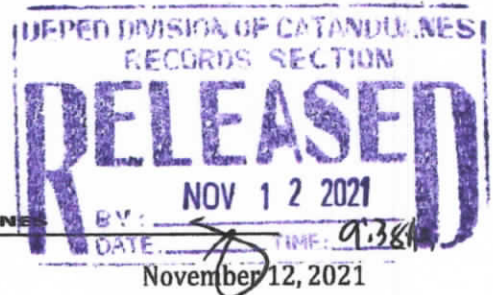




Republic of the Philippines
Department of Education
 Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



MEMORANDUM


TO : Myla B. Cordial (Principal I) – San Miguel Central Elementary School
Alvin Josef V. Soliveres (MT II) – SAVS
Allan M. Benoyo (MT I) – SAVS
Melogay D. Alberto (SST I) – SAVS
John Michael P. Sarte (T II) – SAVS
John Philip S. Tabuzo (T II) – SAVS
Jessie James S. Tanael (T III) – SAVS
Jessie S. Joven (T I) – SAVS
Andrew B. Satairapan (T III) – CNHS
Jun Carlo A. Tapel (T II) – CNHS
Jane Farrah D. Taller (T III) – CNHS
Mary Glor O. Bonaobra (T I) -CNHS
Donald Karl T. Sorral (T III) – CNHS
Emil T. Rojas (T I) – Caramoran RDHS
Liza M. Joson (T III) – SMRDHS (Mabato HS Annex)
Paul Xavier T. Tejerero (T I) – Bato Central Elementary School

You are hereby requested to report at the Schools Division Office on the following dates in preparation for the SDO-Catanduanes hosting of the **2nd Virtual Regional Assembly on School-Based Management (SBM) Practitioners on December 8, 2021**

Date	Time	Activities	Participants
November 19, 2021	9:00 am	1st Division Dry Run - Technical Rehearsal and Simulate Program Flow	All members of the production team
November 25, 2021	9:00 am	2nd Division Dry Run – Simulate Program Flow with the two (2) SBM Presenters from SDO-Catanduanes	All members of the production team and the 2 SBM Presenters
November 26, 2021	8:00 am	1st Regional Dry Run -Simulate Program Flow with the 13 Divisions involved	All members of the production team and the 13 Divisions involved in the 2 nd Virtual Regional Assembly
December 7, 2021	8:00 am	Final Regional Dry Run - Simulate Program Flow with the 13 Divisions involved	All members of the production team and the 13 Divisions involved in the 2 nd Virtual Regional Assembly
December 8, 2021	8:00 am	2nd Virtual Regional Assembly on School-Based Management (SBM) Practitioners	Regional Office Staff, 13 Schools Division Offices and the Host Division – SDO Catanduanes

Travel and other incidental expenses shall be charged to school MOOE subject for auditing rules and regulations.

For information and compliance.


SUSAN S. COLLANO
 Assistant Schools Division Superintendent
 OIC-Office of the Schools Division Superintendent