



Republic of the Philippines

Department of Education

REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

June 3, 2024

MEMORANDUM TO:

CHERIE V. PEREZ
Administrative Officer IV

In view of the leave of absence of **Ms. Liza R. Bernardo**, Administrative Officer IV, Cash Section on **June 4-11, 2024**, you are hereby designated to take charge of the Cash Section and act on all routine matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

CHERIE V. PEREZ
Administrative Officer IV
Officer-In-Charge, Cash Section

A report on all papers signed by you should be prepared and submitted to the Administrative Officer IV-Personnel Section upon her return.

For guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

0065-OIC-CHERIE V. PEREZ



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