


RELEASED

BY:  No: 245
DATE: 19 JUL 2024 TIME: 2:30



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

July 19, 2024

MEMORANDUM TO:

MARICHELLE B. LLAVE
Admin. Officer IV (Personnel)

In view of the attendance of the **AO V-Budget** to the CY 2024 Clustered Training on the Updates of the Revised Implementing Rules and Regulation of RA 9184 in Cebu, City on **July 22-26, 2024**, you are hereby designated to take charge of the Budget Unit and act on all routine matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

MARICHELLE B. LLAVE
Admin. Officer IV (Personnel)
Officer-In-Charge, Budget Unit

A report on all papers signed by you should be prepared and submitted to the **AO-V** upon her return.

For guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



San Roque, Virao, Catanduanes
052-8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph