



Republic of the Philippines
Department of Education
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

July 24, 2024

MEMORANDUM TO:

ACHILLES V. ALBERTO I
Education Program Specialist II

In view of the leave of absence of the SGOD Chief on **July 24, 2024**, you are hereby designated to take charge of the Schools Governance and Operations Division and act on all routine matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

ACHILLES V. ALBERTO I
Education Program Specialist II
Officer-In-Charge, SGOD

A report on all papers signed by you should be prepared and submitted to the SGOD Chief upon her return.

For guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

0079-OIC ACHILLES V. ALBERTO



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