



Republic of the Philippines  
Department of Education  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES

**OFFICE MEMORANDUM**  
UM-09-04-2024

**TO :** SGOD and CID Chiefs and Personnel  
OSDS Unit Heads and Personnel  
Contract of Service and Job Order Employees

**FROM :** CECILE C. FERRO CESO VI  
Asst. Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**DATE :** September 4, 2024

**SUBJECT :** MASS FOR TEACHERS' MONTH KICK OFF CELEBRATION

1. In celebration of the National Teachers' Month, the SGOD will be hosting a **mass tomorrow, September 5, 2024 at 8:30 AM at SDO Chapel**. This will be attended by SDO Personnel.
2. Unit Heads must ensure that there are personnel who will be left in the office to attend to clients so that services in the SDO will not be hampered.
3. After the mass there will be a blessing of all offices, therefore unit heads are expected to prepare their offices for the activity.
4. Participants are encouraged to use any Teachers' Day t-shirt during the mass.
5. For information and compliance.



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