



DepEd-Division of Catanduanes
RECORDS SECTION

RELEASED

BY: *[Signature]* No: 280
DATE: SEP 06 2024 TIME: 8:30

Republic of the Philippines
Department of Education

Region V - Bicol
TANGGAPANG PANSANGAY NG CATANDUANES

September 5, 2024

MEMORANDUM TO:

AROLINE T. BORJA
Education Program Supervisor

In view of the leave of absence of the SGOD Chief on **September 6, 2024**, you are hereby designated to take charge of the Schools Governance and Operations Division and act on all routine matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

AROLINE T. BORJA
Education Program Supervisor
Officer-In-Charge, SGOD

A report on all papers signed by you should be prepared and submitted to the SGOD Chief upon her return.

For guidance and compliance.

[Signature]
CECILE C. FERRO CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

0086-OIC-AROLINE T. BORJA



San Roque, Virac, Catanduanes

052-8114063

catanduanes@deped.gov.ph

www.depedrovcatanduanes.com / www.catanduanes.deped.gov.ph