

DepEd Division of Catanduanes
RECORDS SECTION

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BY: *[Signature]* No. 335
DATE: 26 NOV 2024 TIME: 1:40



Republic of the Philippines
Department of Education

Region V - Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

OFFICE MEMORANDUM

UM-11-25-2024

TO : SGOD and CID Chiefs and Personnel
OSDS Unit Heads and Personnel
Contract of Service and Job Order Employees

FROM : *[Signature]*
CECILE C. FERRO CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

DATE : November 25, 2024

SUBJECT: IN-CHARGE OF FLAG RAISING AND LOWERING
CEREMONIES FOR THE MONTH OF DECEMBER 2024

- Please be guided by the following assignment for the Flag Raising and Lowering Ceremonies for the month of **December, 2024** as part of Office Rules and Regulations pursuant to **R.A. No. 8491, s. 1998 known as "The Code of the National Flag, Anthem, Motto, Code-of-Arms and other Heraldic Items and Devices of the Philippines"**.

DATE	SECTION-IN-CHARGE	POINT PERSON/S
DECEMBER 2024		
2-Monday 6-Friday	Finance Department (Accounting, Budget)	Angelo James O. Aguinalde/ Liza R. Bernardo
9-Monday 13-Friday	Curriculum Implementation Division (CID)	Romel G. Petajen
16-Monday 20-Friday	School Governance and Operations Division (SGOD)	Mary Jean S. Romero
23-Monday 27-Friday	(SDS, ASDS, Legal, ICT, AO V- Admin Cashier, Records, Supply)	Cecile C. Ferro, Atty. Norlito Jr. Agunday, Jennifer B. Metica, Eva S. Tolentino, Cherie V. Perez, Cristina Barrameda

- For information, guidance and strict compliance.