




Republic of the Philippines  
**Department of Education**  
 Region V – Bicol  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**



MEMORANDUM:  
 OSDS-PER-UM-10-12-21/mb1

TO: **PUBLIC SCHOOLS DISTRICT SUPERVISORS  
 ELEMENTARY & SECONDARY SCHOOL HEADS/OIC'S**

FROM:   
**SUSAN S. COLLANO**  
 Assistant Schools Division Superintendent  
 OIC-Office of the Schools Division Superintendent

SUBJECT: **VIRTUAL ORIENTATION RELATIVE TO THE GRANT OF THE FY 2020 PERFORMANCE-BASED BONUS**

DATE: **October 12, 2021**

- Pursuant to Unnumbered Memorandum "Urgent Submission of Reports Relative to the Grant of the FY 2020 Performance-Based Bonus (PBB)" dated September 13, 2021 and has reference to the DepEd Order No. 007, s. 2021 dated 17 February 2021 entitled "Multi-year Guidelines on the Grant of Performance-Based Bonus for the Department of Employees and Officials", this office will conduct **VIRTUAL ORIENTATION RELATIVE TO THE GRANT OF THE FY 2020 PERFORMANCE-BASED BONUS** on **OCTOBER 14, 2021 P.M. (BATCH 1) AND OCTOBER 15, 2021 (BATCH 2 & BATCH 3)** via **GOOGLE MEET**. Link will be sent to the school email accounts.
- Attached is the Program of Activities (Enclosure 1).
- Distribution of Participants are as follows:

BATCH	DATE	TARGET PARTICIPANTS
<b>BATCH 1</b>		<b>School Head or his/her authorized representative</b>
All Secondary Schools And Implementing Units Baras South District	October 14, 2021 (1:30 P.M. TO 5:00 P.M.)	Forty-Two (42) Secondary Schools Thirty-Four (46) Elem Schools





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Baras North District Bato East District Bato West District Panganiban District Administrative Officers II (ELEM)		Eight (8) Administrative Officer II of Elementary
<b>BATCH 2</b> Gigmoto District San Miguel North District San Miguel South District Bagamanoc North District Bagamanoc South District Viga East District Viga West District Caramoran North District Caramoran South District	October 15, 2021 (8:30 A.M. TO 12:00 P.M.)	Ninety-Three (93) Elem Schools
<b>BATCH 3</b> San Andres East District San Andres West District Virac North District Virac South District Pandan East District Pandan West District	October 15, 2021 (1:30 P.M. TO 5:00 P.M.)	Ninety-Five (95) Elem Schools

4. For information, dissemination and strict compliance.





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(Enclosure 1)

**PROGRAM OF ACTIVITIES**

**Virtual Orientation Relative to the Grant of the FY 2020 Performance-Based Bonus  
October 14-15, 2021 via Google Meet**

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSONS INVOLVED</b>
8:15AM-8:30AM	Access/Login Google Meet	Moderator
8:35AM-8:50AM	Preliminaries	AVP
8:55AM-9:00AM	Attendance Check	Moderator
9:00AM-9:15 AM	Opening Remarks	<b>MA. LUISA T. DELA ROSA</b> Asst. Schools Division Superintendent
9:16AM-9:30AM	Message	<b>SUSAN S. COLLANO</b> Schools Division Superintendent OIC-Office of the Schools Division Superintendent
9:31AM-10:00AM	Rationale, Scope of Policy and Agency Eligibility	<b>ANGELO JAMES O. AGUINALDE</b> Accountant III
10:01AM-10:30AM	Guidelines on Individual Eligibility for the FY 2020 Performance-Based Bonus	<b>MARICHELE B. LLAVE</b> Administrative Officer IV
10:31AM-11:00AM	Filling-up of the PBB School Level Form 1.0	<b>ROMA ANGELEE A. SOLEYBAR</b> Administrative Officer II
11:01AM-11:30AM	Open Forum	<b>MODERATOR</b>
11:31AM-11:45AM	Wrap-Up/Closing Remarks	<b>EVA S. TOLENTINO</b> Administrative Officer V
<b>MA. CARISSA M. GUERRERO</b> Moderator		

