



Republic of the Philippines  
Department of Education  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES

March 2, 2023

**MEMORANDUM TO:**

**CYNTHIA T. SONEJA**  
Education Program Supervisor

In view of the leave of absence of the CID Chief on **March 2-3, 2023**, you are hereby designated to take charge of the Curriculum Implementation Division and act on all routinely matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

**CYNTHIA T. SONEJA**  
Education Program Supervisor  
Officer-In-Charge, CID

A report on all papers signed by you should be prepared and submitted to the CID Chief upon her return.

For guidance and compliance.

**SUSAN S. COLLANO, CESO V**  
Schools Division Superintendent

0016-OIC-CYNTHIA T. SONEJA-CID



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