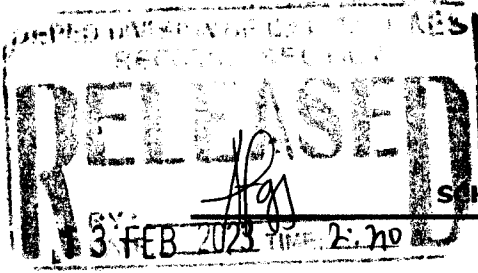




Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**



February 13, 2023

**MEMORANDUM TO:**

**AROLINE T. BORJA**  
Education Program Supervisor

In view of the attendance of the SGOD Chief to Albay City on **February 13-16, 2023** for the **1<sup>ST</sup> REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING**, you are hereby designated to take charge of the Schools Governance and Operation Division and act on all routinely matters and urgent administrative concerns.

For this purpose, you will sign official papers, thus:

By Authority of the Schools Division Superintendent:

**AROLINE T. BORJA**  
Education Program Supervisor  
Officer-In-Charge, SGOD

A report on all papers signed by you should be prepared and submitted to the SGOD Chief upon her return.

For guidance and compliance.

**SUSAN S. COLLANO, CESO V**  
Schools Division Superintendent

0012-OIC-AROLINE T. BORJA-SGOD



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